



S.S.T. College of Arts & Commerce

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421004

NAAC DVV CLARIFICATION

CRITERIA 6

6.5.3) Quality assurance initiatives of the institution

DVV Query

Kindly provide Proceedings of meetings of IQAC, Feedback analysis and action taken report.

HEI RESPONSE

Proceedings of meetings of IQAC, Feedback analysis and action taken report are given below

Sr. No.	Year	Page No.
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S.S.T COLLEGE OF ARTS
& COMMERCE ULHASNAGAR-4

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S.S.T.COLLEGE OF ARTS & COMMERCE



**INTERNAL QUALITY
ASSURANCE CELL**



2018-19 A

Minutes of the IQAC Committee Meeting

S.S.T. College of
Arts & Commerce

Date: 11 June 2018
Time: 12.30p
Venue: Room no 203

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Agenda:

1. To discuss the ISO certification of college.
2. To discuss the Academic Calendar.
3. To discuss e-waste.
4. To finalize a value-added course for student skill development.
5. To Plan the Procedure for disposal of old Printers, Computers, fans and other E wastes.

Attendees:

Sr. No	Name of Faculty	Designation	Sign
1	Dr. J C Purswani	Chairperson	
2	Mr. Sunil Shah	Member	
3	Ms. Varsha Sawlani	Member	
4	Ms. Tushar Wakse	Member	
5	Ms. Reena Mishra	Member	
6	Ms. Hinal Wadhwa	Management Representative	
7	Ms. Meenakshi Mhatre	Administrative Representative	
8	Dr. Heena Moolpani	Nominee from Academics	
9	Dr. Khusbhu Purswani	Coordinator	



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10	Mr. Ankush Sonawane	Student Representative	
11	Ms. Dakshata Raut	Alumni Representative	

S.S.C. College of
Arts & Commerce

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Proceedings:

The meeting was called to order at 12.30pm by the Coordinator of IQAC.

The first agenda item was the discussion of the ISO certification of the college. The members discussed the benefits of ISO certification and the steps required to obtain the certification. It was decided that a committee would be formed to oversee the process of obtaining the ISO certification. The committee members will include Asst Prof Sunil Shah, and Asst. Prof Varsha Sawlani. The committee will be responsible for coordinating with the ISO agency and ensuring that all the necessary documentation and processes are in place to obtain the certification.

The next agenda item was the discussion of the Academic calendar. The members discussed the importance of having a well-defined academic calendar that outlines the various academic activities and events for the academic year. It was decided that the academic calendar for the next academic year will be finalized and circulated to all stakeholders by 21 June 2018. The calendar will include details of the academic schedule, examination schedule, holidays, and other important events.

The third agenda item was the discussion of e-waste. The members discussed the importance of properly managing e-waste and the need to implement an e-waste management policy in the college. It was decided that a committee will be formed to develop an e-waste management policy. The committee members will include Asst Prof Bhavika

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Mulchandani & Asst Prof Tushar Wakse. The committee will be responsible for developing the policy and ensuring that it is implemented effectively.

The fourth agenda item was the finalization of a Value-added courses and Certificate Courses for student skill development. The members discussed various courses that could be offered to the students and the skills that could be developed through these courses. It was decided that the following Value added and Certificate courses will be offered to the students:

- | | |
|----------------------------|-------------------------------------|
| a) Basics of Computer | Asst Prof Mayra Lachhani (Incharge) |
| b) Advanced Computer | Asst Prof Deepak Dubey (Incharge) |
| c) Aptitude Skill Course | Asst Prof Dilip Ahuja (Incharge) |
| d) Soft Skill Course | Asst Prof Varsha Sawlani (Incharge) |
| e) Managerial Skill Course | Asst Prof Madhu Tirthani (Incharge) |
| f) Communication Skill | Asst Prof Deepak Gawade (Incharge) |

It was further decided that the faculty members who will be teaching these courses will be provided with the necessary training and resources to ensure that the courses are delivered effectively.

The Chairperson thanked all the members for their active participation in the meeting and for their valuable inputs.

The meeting was adjourned at 1.45PM.

Minutes prepared by:

Asst Prof Varsha Sawlani

Member



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2018-19 B



Minutes of Meeting Internal Quality Assurance Cell (IQAC)

S.S.T. College of
Arts & Commerce

Date: 15 Nov 2018

Time: 1.30pm

Venue: Room no 202

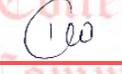
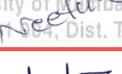
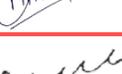
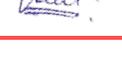
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Ulhasnagar - 421 004, Dist. Thane.

Agenda:

1. To conduct a Fire Safety Audit for the year 2018-19.
2. To review the enrollment of Students compared to last year for Values added and certificate courses.
3. To establish SStian Innovation and Business Incubation centre.
4. To Approve minutes of Meeting which was held on 11 June 2018.
5. To Conduct Workshop on Research for Faculty Members.
6. To encourage Students to participate in sports and Cultural Events.
7. To instruct the Training and Placement cell to increase no of students undergoing Internship and Barclays Access to Employability Course.
8. To inform Training and Placement cell to sign MoU with different organizations.
9. To Set up a Virtual channel of College.

Attendees:

Sr. No	Name of Faculty	Designation	Sign
1	Dr. J C Purswani	Chairperson	
2	Mr. Sunil Shah	Member	

3	Ms.Varsha Sawlani	Member	
4	Ms. Tushar Wakse	Member	
5	Ms. Reena Mishra	Member	
6	Ms. Hinal Wadhwa	Management Representative	
7	Ms. Meenakshi Mhatre	Administrative Representative	
8	Dr.Heena Moolpani	Nominee from Academics	
9	Dr. Khusbhu Purswani	Coordinator	
10	Mr. Ankush Sonawane	Student Representative	
11	Ms.Dakshata Raut	Alumni Representative	

Proceedings:

1. The meeting was called to order at 1.30PM by Asst Prof Khushbu Purswani, the Coordinator of IQAC.
2. The Coordinator welcomed everyone to the meeting and requested the attendees to introduce themselves.
3. The IQAC discussed on the First agenda that there is a need to conduct a fire safety audit of the campus. It was decided that the audit should be conducted at the earliest and the recommendations should be implemented without delay. The members suggested some measures to be taken to ensure the safety of students and staff in case of a fire emergency.
4. The Second agenda item was to review of Percentage of students enrolled for Value added and certificate courses as compared to last year 2017-18 The IQAC Coordinator had taken a review of the enrollment of students.



5. The Third agenda item was to establish SSTian Innovation and Business Incubation centre (SIBIC) of the College. The IQAC Committee members were to ask for setup and the Incharges for SIBIC. The Committee members suggested under the guidance of Asst Prof Tushar Waske and Asst Prof Namrata Singh to form a.
6. The fourth agenda item was to approve the previous year's minutes of the meeting which was held on 11 June 2018, which were approved by the members.
7. The fifth agenda item was to conduct a workshop on Research for all faculty members. It was decided to invite experts in the field to conduct the workshop and to provide hands-on training to all the faculty members.
8. The sixth agenda item was to encourage students to participate in sports and cultural events. The IQAC Committee members suggested some events that could be conducted on the campus to promote sports and cultural activities among the students. It was decided that the college should tie up with different organizations to provide opportunities for students to participate in such events.
9. The seventh agenda item was to encourage students to do internships through the Training & Placement cell. The IQAC emphasized the need to encourage students to undergo internships. It was decided that the Training and Placement cell should take necessary steps to encourage and facilitate internships for students. Also to conduct Barclays Access to Employability Course for the benefits of the students.
10. The eight Agenda IQAC discussed the need to enter into MoUs with different organizations to provide students with opportunities for internships, projects, and training. It was decided that the college should explore the possibility of entering into such MoUs.

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11. The ninth agenda which was discussed by IQAC is to set up a Virtual channel whereby students will be digitally connected and informed about the happenings in the college. The Department of BAMMC was given a task of setting up the channel and launching of the same in Aug 2018

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Conclusion:

The IQAC Coordinator thanked everyone for attending the meeting and for their valuable inputs. The next meeting will be scheduled on 28 June 2019, and the members were requested to prepare the agenda items beforehand. The meeting was adjourned at 1.45PM.




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S.S.T COLLEGE OF ARTS
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INTERNAL QUALITY ASSURANCE CELL

2019-20 A



Minutes of Meeting Agenda for IQAC Meeting

S.T. College of
Arts & Commerce

Date: 28 June 2019

Time: 4 PM

Venue: Room No 203

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Agenda:

1. To discuss Academic Plan
2. To Approve Previous year Minutes of Meeting
3. To encourage use Eco friendly Ganesh idols in Ganesh Festivals
4. To introduce Departmental two Certificate Course per Semester
5. To discuss about Digitalisation of Administrative work

Attendees:

Sr. No	Name of Faculty	Designation	Sign
1	Dr. J C Purswani	Chairperson	
2	Mr. Sunil Shah	Member	
3	Ms. Varsha Sawlani	Member	
4	Ms. Tushar Wakse	Member	
5	Ms. Reena Mishra	Member	
6.	Ms. Hinal Wadhwa	Management Representative	
6.	Ms. Meenakshi Mhatre	Administrative Representative	
7.	Dr. Heena Moolpani	Nominee from Academics	
8.	Dr. Khusbhu Purswani	Coordinator	
9.	Mr. Ankush Sonawane	Student Representative	
10	Ms. Dakshata Raut	Alumni Representative	



The meeting was called to order at 4.00PM by Asst. Prof Khushbu Purswani, the Coordinator of IQAC.

The IQAC Coordinator welcomed everyone to the meeting and requested the attendees to introduce themselves.

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Ulhasnagar - 421 004, Dist. Thane.

Agenda:

1. Academic Plan

The first agenda item was discussed, and it was decided to plan the academic calendar for the upcoming year 2019-20. The IQAC reviewed the proposed academic calendar for the academic year 2019-20. It was decided that the Academic calendar should be finalized and circulated to all concerned departments as soon as possible. The members suggested various important dates and events to be included in the calendar.

2. Approve Minutes of the Meeting of Previous Year.

The Minutes of Meeting which was held on 15 Nov 2018 was approved by all the members of committee.

3. To encourage use Eco friendly Ganesh idols in Ganesh Festivals

The IQAC had instructed the use of Eco Friendly Ganesh Idols in house and in college premises. Since it protects the environment and aquatic animals of rivers, ponds and lakes.

4. Introduction of Departmental certificate courses:

It was proposed that each department should start two certificate courses to enhance the employability of students. The IQAC discussed the need for external experts to be appointed for the departmental courses. It was decided that the departments will prepare a list of courses that will be introduced.

5. Digitization of administrative work:

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The IQAC emphasized the importance of digitizing administrative work in the college. It was proposed to initiate the process of digitizing records, admission procedures, fee payment, and other administrative tasks. The college will appoint a team to oversee the digitization process.

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Action points:

1. Organize a Training for making Eco friendly Ganesh idols.
2. Prepare a list of certificate courses to be introduced in each department.
3. Form a team to oversee the digitization process of administrative work.

Conclusion:

The IQAC Coordinator thanked everyone for attending the meeting and for their valuable inputs. The next meeting will be scheduled on 18 November 2019, and the members were requested to prepare the agenda items beforehand. The meeting was adjourned at 5.45PM.




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INTERNAL QUALITY ASSURANCE CELL

2019-20 B



Minutes of Meeting Agenda for IQAC Meeting

S.T. College of
Arts & Commerce

Date: 18 Nov 2019

Time: 1 PM

Venue: Room No 201

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Agenda:

1. To approve for Purchase of 4th generation Computer
2. To Instruct Training and placement cell to conduct Mock Interview, Kotak unnati Earn While you learn and Employability training programme certificate course
3. To form SSTian Research and Consultancy Cell at the College
4. To organising National Level Faculty Development Programme
1. To Sign MoU with Media and Entertainment Skills Council

Attendees:

Sr. No	Name of Faculty	Designation	Sign
1	Dr. J C Purswani	Chairperson	
2	Mr. Sunil Shah	Member	
3	Ms. Varsha Sawlani	Member	
4	Ms. Tushar Wakse	Member	
5	Ms. Reena Mishra	Member	
6.	Ms. Hinal Wadhwa	Management Representative	
6.	Ms. Meenakshi Mhatre	Administrative Representative	

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7.	Dr.Heena Moolpani	Nominee from Academics	
8.	Dr. Khusbhu Purswani	Coordinator	
9.	Mr. Ankush Sonawane	Student Representative	
10	Ms.Dakshata Raut	Alumni Representative	

The meeting was called to order at 1.00PM by Asst Prof Khushbu Purswani, the Coordinator of IQAC.

The IQAC Coordinator welcomed everyone to the meeting and requested the attendees to introduce themselves.

Agenda:

1. Purchase of 4th generation computers:

The IQAC discussed the need for purchasing 4th generation computers to replace the outdated systems in the college. It was decided to allocate funds for the purchase of these computers.

2. To Instruct Training and placement cell to conduct Mock Interview, Kotak unnati Earn While you learn and Employability training programme certificate course

The IQAC informed the Training and Placement cell to conduct a placement drive and mock interview sessions for the students. It was also proposed to conduct a workshop on research techniques to help students in their academic pursuits. Further the training and placement was asked to conduct the Kotak unnati Earn While you learn and Employability training programme certificate course. The data has to be collected and shared to IQAC.

3. SSTian Research and Consultancy Cell:

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The IQAC proposed to establish an SSTian Research and Consultancy Cell to promote research activities and consultancy services in the college. The cell will also organize workshops, seminars, and conferences on research topics.

4. Organising National Level FDP on Moodle Learning and Management System:

The IQAC proposed to organize a National Level FDP on Moodle Learning and Management System by IIT Spoken Tutorial. This will help the faculty members to upgrade their skills and provide better learning opportunities for the students.

5. MoU with Media and Entertainment Skills Council:

The IQAC proposed to sign an MoU with the Media and Entertainment Skills Council (MESCC) for skill development initiatives in the media and entertainment sector. This will help the students to acquire skills that are in demand in the industry.

Action points:

1. Allocate funds for the purchase of 4th generation computers.
2. Conduct a placement drive and mock interview sessions for the students.
3. Establish an SSTian Research and Consultancy Cell.
4. Organize a workshop on research techniques.
5. Organize a National Level FDP on Moodle Learning and Management System.
6. Sign an MoU with the Media and Entertainment Skills Council (MESCC) for skill development initiatives.

Conclusion:

The IQAC Coordinator thanked everyone for attending the meeting and for their valuable inputs. The next meeting will be scheduled on 2 July



2020, and the members were requested to prepare the agenda items beforehand. The meeting was adjourned at 5.45PM

**S.S.T. College of
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(Affiliated to University of Mumbai)
Ulhasnagar - 421004, Dist. Thane.

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**S.S.T COLLEGE OF ARTS
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**INTERNAL QUALITY
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2020-21 A



Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC)

S.S.T. College of
Arts & Commerce

Date: 2 July 2020

Time: 4 PM

Venue: Virtual Platform

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Agenda:

1. To approve the previous year' 2019-20 minutes of the meeting.
2. To discuss the Academic plan for the year 2020-21.
3. To approve the proposal of solar panels
4. To Inculcate the habit of earning while you learn.
5. To Identify and help students who lost their lives during Covid-19.
6. To Conduct a National level webinar on "E-Learning and Copyright Issues."
7. To Instruct Library Committee to conduct online orientation
8. To Conduct a webinar in light of the National Education Policy 2020.
9. To Instruct Training and Placement cell to sign MOU with Print Media.
10. To host an online webinar on yoga.
11. To Set up Digital educational channel for students
12. To Organize a webinar on Systematic Data Organization revised by NAAC.

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Proceedings:

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 2 July 2020 at 4.00pm on Virtual Mode. The meeting was attended by following member:

Attendees:

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Sr. No	Name of Faculty	Designation	Sign
1	Dr. J C Purswani	Chairperson	
2	Dr. Karmani Santosh	Member	
3	Dr. Sawlani Varsha	Member	
4	Mr. Sunil Shah	Member	
5	Ms. Tushar Wakse	Member	
6	Ms. Hinal Wadhwa	Management Representative	
7	Ms. Meenakshi Mhatre	Administrative Representative	
8	Dr. Heena Moolpani	Nominee from Academics	
9	Dr. Khusbhu Purswani	Coordinator	
10	Ms. Sakshi Gangavane	Student Representative	
11	Mr. Umesh Kavhale	Alumni Representative	

INTERNAL QUALITY ASSURANCE CELL



1. To approve the previous year' 2019-20 minutes of the meeting.

The minutes of the previous year's 2019-20 meeting were read out and approved by the members present.

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2. To discuss the Academic plan for the year 2020-21.

The academic plan for the current year 2020-21 was discussed and finalized after online consultation with the Departmental Head and Committee Incharges

3. To approve the proposal of solar panels

The proposal of installing solar panels was discussed, and it was agreed that the same would be implemented in a phased manner. The major help to the environment would be to save electricity for future generations.

4. To Inculcate the habit of earning while you learn.

The Committee members were informed about the earn-while-learn program for the students that involved selling Hatri and oil lamps. It was agreed that the program would be beneficial for the students, and it was approved. The students got some profit while selling the Products to faculty members and staff and other peoples of the society.

5. To Identify and help students who lost their lives during Covid-19.

The Committee members discussed the need to identify and help students who had lost their parents during Covid-19 pandemic. It was suggested that a committee be set up to identify such students and extend help to them by providing them online notes, helping to secure loan from different banks and NGO

6. To Conduct a National level webinar on "E-Learning and Copyright Issue

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Asst Prof Deepak Moolpani members agreed to conduct a webinar on "E-Learning, E-Content, and Copyright Issues." through the SSTRACC CELL. The date and time of the webinar would be finalized and informed to all concerned faculty members, students and stakeholders.

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7. To Instruct Library Committee to conduct online orientation

The need for an orientation program on how to use the library was discussed, and it was agreed that the same would be conducted for the benefit of the students.

8. To Conduct a webinar in light of the National Education Policy 2020.

It was agreed to conduct a webinar in light of the National Education Policy 2020. The date and time of the webinar would be finalized and informed to all faculty members so that each and every faculty member would be well equipped with the current knowledge.

9. To Instruct Training and Placement cell to sign MOU with Print Media.

The Training and Placement Cell was informed to sign an MOU with Print Media to enhance the placement opportunities for the students of BAMMC to explore their potential on report writing. The Students can also undergo Internship.

10. To host an online webinar on yoga.

The Committee members agreed to conduct an online webinar on yoga to promote the physical and mental well-being of the students who were affected due to nationwide lockdown.

11. To Set up Digital educational channel for students

It was suggested to set up a digital educational channel and give a Name of that virtual Channel for students of our college to watch recorded



lectures who missed the classroom. All faculty members from all departments were asked to frame a time table for recording lectures unit wise and the same should be uploaded in Virtual Classroom. The same would be implemented soon.

12. To Organize a webinar on Systematic Data Organization revised by NAAC.

The IQAC committee decided to organize a webinar on Systematic Data Organization revised by NAAC. The webinar will be conducted on [Insert Date]. The Training and Placement cell will coordinate with the concerned faculty members to finalize the speakers and schedule the webinar.

The SSTRACC cell will coordinate with the concerned faculty members to finalize the speakers and schedule the webinar.

Conclusion:

The IQAC Coordinator thanked everyone for attending the meeting and for their valuable inputs. The next meeting will be scheduled on 10 Nov 2021, and the members were requested to prepare the agenda items beforehand. The online meeting was adjourned at 7.30PM.




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2020-21 B

**S.S.T. College of
Arts & Commerce**

**Minutes of the Meeting of the Internal Quality Assurance Cell
(IQAC)**

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

Date: 10 Nov 2021

Time: 2 PM

Venue: Virtual Platform

Agenda:

1. To Set up a Committee for college Prime bulletin channel.
2. To set up a committee for calling dignitaries on our online Platforms.
3. To hold a seminar on flipped classrooms.
4. To discuss with the women development cell regarding Installation Of sanitary napkin disposal machines.
5. To have creches for nursing faculty members.
6. To Provide loans for marriage, education for Class D employees.
7. To Celebrate birthdays, Marriage of all faculty members and staff members.
8. To Install CCTV camera on all buildings for the safety of women
9. To Instruct Training and Placement cell to conduct Virtual Internship
10. To instruct administrative staff of college to accept payment fees in installments.
11. To discuss with SSTian Research and Consultancy Cell (SSTRACC) to conduct national level Virtual paper Presentation

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13. To Instruct Department of IT & CS conduct orientation on Virtual classroom

14. To Instruct Training and Placement cell to conduct Employability Training Program Certificate Course & Kotak Unnati – Banking Financial Services Insurance(BFSI) programme

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Affiliated to University of Mumbai, Mumbai
Ulhasnagar - 421 004, Dist. Thane.

Proceedings:

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 10 Nov 2021 at 2.00pm on Virtual Mode. The meeting was attended by following member:

Attendees:

Sr. No	Name of Faculty	Designation	Sign
1	Dr. J C Purswani	Chairperson	
2	Dr. Karmani Santosh	Member	
3	Dr. Sawlani Varsha	Member	
4	Mr. Sunil Shah	Member	
5	Ms. Tushar Wakse	Member	
6	Ms. Hinal Wadhwa	Management Representative	
7	Ms. Meenakshi Mhatre	Administrative Representative	
8	Dr. Heena Moolpani	Nominee from Academics	
9	Dr. Khusbhu Purswani	Coordinator	
10	Ms. Sakshi Gangavane	Student Representative	
11	Mr. Umesh Kavhale	Alumni Representative	



1. To Set up a Committee for college Prime bulletin channel.

The IQAC committee decided to set up a committee under the Department of BAMMC for setting up the college Prime bulletin channel. The Department of BAMMC Committee members will be responsible for preparing the content and designing the format of the bulletin. The Department will also ensure that the bulletin is regularly uploaded in SST COLLEGE virtual channel and is updated and circulated among the faculty and students so that students can know the activities of the colleges.

2. To set up a committee for calling dignitaries on our online Platforms

The IQAC committee decided to set up a committee for calling dignitaries from various organizations who are leading lawyers, social activists, environmental scholars, and NGOs. The committee will be responsible for identifying and inviting the dignitaries on SST COLLEGE online platform and give a name for such Programme. Asst Prof Varsha Sawlani informed that under the banner of "Muktangan" Such well known personalities will be invited to share their knowledge.

3. To hold a seminar on flipped classrooms.

The committee decided to organize a seminar on flipped classrooms. The seminar will be conducted online]. The concerned faculty members will coordinate with the IQAC to finalize the speakers and schedule the seminar. which will help Teachers Spend Less Time Introducing new topics and students would develop Independent learning skills. Also Teachers can create more engaging lessons.

4. To discuss with the women development cell regarding Installation Of sanitary napkin disposal machines.

The IQAC committee decided to install sanitary napkin disposal machines in all the washrooms of the college. The Administrative department will be responsible for procuring and installing the machines. That will educate



the female students and staff members about the ill effects of throwing napkins in garbage which is not environment friendly.

5. To have creches for nursing faculty and Staff members.

The IQAC committee decided to set up creches for nursing faculty and staff members under welfare activities. The creches will be equipped with all the necessary facilities for the children of the nursing faculty and staff members. The objective of IQAC was to increase productivity, engagement and morale among employees, used as a recruitment and retention tool, encouraging employees to return to work sooner after the birth of a child.

6. To Provide loans for marriage, education for Class D employees.

The IQAC committee decided to provide loans for marriage and education purposes to Class D employees. The Administrative department will coordinate with the concerned authorities to finalize the modalities of the loan scheme.

7. To Celebrate birthdays, Marriage of all faculty members and staff members.

The IQAC committee decided to celebrate the birthdays, marriage of all faculty members and staff. The Administrative staff will coordinate with the concerned faculty members to organize the celebrations.

8. To Install CCTV camera on all buildings for the safety of women

The committee decided to install CCTV cameras on all the buildings for the safety of women. The Administrative department will coordinate with the concerned authorities to finalize the modalities of the installation. CCTV cameras can be used to monitor the activities of students, staff, and visitors, and can help to deter any criminal activity.

9. To Instruct Training and Placement cell to conduct Virtual Internship



The committee instructed the Training and Placement cell to conduct Virtual Internship for the students. The concerned faculty members will coordinate with the Training and Placement cell to finalize the modalities of the virtual internship. Thereby students will gain firsthand experience working remotely, which, given the current climate, is likely to be a mode of working that continues into the future.

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10. To instruct administrative staff of college to accept payment fees in installments.

Due to Nationwide lockdown many students' parents had lost their job hence the IQAC committee decided to allow students to pay fees in installments due to financial loss due to COVID-19. The Administrative department will coordinate with the concerned authorities to finalize the modalities of the fee payment scheme.

11. To discuss with SSTian Research and Consultancy Cell (SSTRACC) to conduct national level Virtual paper Presentation

The IQAC committee instructed the SSTian Research and Consultancy Cell (SSTRACC) of the college to conduct a national-level virtual paper presentation. The concerned faculty members will coordinate with the SSTRACC to finalize the modalities of the event. further it was instructed to keep nominal charges for virtual Participation of faculty members. After finalising the Judge for the event a Digital banner should be uploaded in college website.

12. To Instruct Department of IT & CS conduct orientation on Virtual classroom

The Department of IT & CS will hold training on Google Classroom and its features, including PPT presentation, to familiarize our faculty members and students with the online teaching platform.

13. To Instruct Training and Placement cell to conduct Employability Training Program Certificate Course



The IQAC had instructed the Training and Placement cell to conduct an employability online Training Programme certificate course and Kotak Unnati – Banking Financial Services Insurance (BFSI) programme .The Number of students who had participated and completed the course should be informed to IQAC.

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Conclusion:

The IQAC Coordinator thanked everyone for attending the meeting and for their valuable inputs. The next meeting will be scheduled on 24 July 2021, and the members were requested to prepare the agenda items beforehand. The online meeting was adjourned at 5.30PM.




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INTERNAL QUALITY ASSURANCE CELL



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6.5.3

Internal Quality Assurance Cell

(IQAC)

Action Taken Report

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Action taken report of IQAC Meeting held on 11 June 2018

Sr. No.	Decision	Action Taken												
1.	ISO Audit Completion	It was noted that both the internal and external audits for ISO certification have been successfully completed. The results of the audits were notated and will be further reviewed for compliance and improvement opportunities.												
2.	Finalizing Academic Calendar	It was decided that the academic calendar for the next academic year will be finalized and distributed to all stakeholders by 21 June 2018. The importance of timely dissemination of the calendar to faculty, staff, and students was emphasized.												
3.	E-Waste Management Policy Committee Formation:	A committee will be formed to develop an e-waste management policy. Asst Prof Bhavika Mulchandani and Asst Prof Tushar Wakse were appointed as committee members who have in collaboration with Welkin solution conducted the E Waste drive in the college and they have collected the same.												
4.	Finalizing Value-Added and Certificate Courses	<p>The fourth agenda item was the finalization of a Value-added courses and Certificate Courses for student skill development. The members discussed various courses that could be offered to the students and the skills that could be developed through these courses. It was decided that the following Value added and Certificate courses will be offered to the students:</p> <table border="1"><tbody><tr><td>Basics of Computer</td><td>Ms. Mayra Lachhani</td></tr><tr><td>Advanced Computer</td><td>Mr. Deepak Dubey</td></tr><tr><td>Aptitude Skill Course</td><td>Mr. Dilip Ahuja</td></tr><tr><td>Soft Skill Course</td><td>Ms. Varsha Sawlani</td></tr><tr><td>Managerial Skill Course</td><td>Ms. Madhu Tirthani</td></tr><tr><td>Communication Skill</td><td>Ms. Deepak Gawade</td></tr></tbody></table> <p>It was further decided that the faculty members who will be teaching these courses will be provided with the necessary training and resources to ensure that the courses are delivered effectively.</p>	Basics of Computer	Ms. Mayra Lachhani	Advanced Computer	Mr. Deepak Dubey	Aptitude Skill Course	Mr. Dilip Ahuja	Soft Skill Course	Ms. Varsha Sawlani	Managerial Skill Course	Ms. Madhu Tirthani	Communication Skill	Ms. Deepak Gawade
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Action taken report of IQAC Meeting held on 15 Nov 2018

Sr. No.	Decision	Action Taken
1.	Fire Safety Audit for the year 2018-19	A fire safety audit was conducted for the academic year 2018-19. The audit identified areas of improvement and corrective actions required to enhance fire safety measures. The recommendations from the audit were implemented, including the installation of additional fire safety equipment, conducting fire drills, and training staff on fire safety protocols.
2.	Review of Student Enrollment for Value-Added and Certificate Courses	The enrollment of students in value-added and certificate courses was reviewed and compared to the previous year. It was observed that there was a significant increase in student enrollment, indicating the growing popularity and relevance of these courses. The feedback received from students and faculty regarding the courses was positive, highlighting the effectiveness of the curriculum and skill development opportunities.
3.	Establishment of SSTian Innovation and Business Incubation Centre	The establishment of the SSTian Innovation and Business Incubation Centre was approved. A committee heading by of Asst Prof Namrata with five other faculty members was formed to oversee the setup and operations of the center. The committee developed a detailed plan, including infrastructure requirements, funding sources, and collaboration opportunities with industry partners.
4.	Workshop on Research for Faculty Members	A workshop on research for faculty members was successfully conducted on 10th October 2018, the workshop focused on enhancing research skills, sharing research methodologies, and promoting collaboration among faculty members. On 12th March 2019, Expert speakers were invited to deliver informative sessions on Research Methodology, and participants actively engaged in discussions and knowledge sharing.
5.	Encouragement of Students' Participation in Sports and Cultural Events:	Various initiatives were undertaken to encourage students' participation in sports and cultural events. Sports competitions, cultural festivals, and talent showcases were organized to provide platforms for students to showcase their skills and talents. Regular communication channels were established to keep students informed about upcoming Goonj & jigarr and encourage their active involvement.
6.	Increasing Internship and Barclays	The Training and Placement cell was instructed to increase the number of students undergoing internships and participating in the Barclays Access to Employability Course.



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	Access to Employability Course	Efforts were made to establish collaborations with more companies and organizations to provide diverse internship opportunities to students. Awareness campaigns and counseling sessions were conducted to emphasize the importance of internships and the Barclays Access to Employability Course.
7.	Signing of MOU with Different Organizations	<p>The Training and Placement cell initiated the process of signing Memorandums of Understanding (MoUs) with different organization like Reliable Academy, Empirical Foundation, United Sports Centre, Shri Sai Krida Mandal, Destiny Taekwondo Academy, Shahu Sports Club, Yog Vardhini, Magic Bus Foundation, Asmita Foundation. Collaborations were established with reputed companies and institutions to facilitate internships, industry visits, guest lectures, and placement opportunities for students.</p> <p>The MoUs were signed after thorough evaluation and alignment with the institution's goals and student benefits.</p>
8.	Setting up a Virtual Channel for the College	<p>A virtual channel for the college was set up to enhance communication and engagement with students, faculty, and other stakeholders. The virtual channel included a dedicated website, online portals, and communication platforms for sharing information, announcements, resources, and facilitating online interactions. The Department of BAMMC was given a task of setting up the channel Training sessions were conducted to familiarize users with the virtual channel's features and functionalities.</p>



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Action taken report of IQAC Meeting held on 28 June 2019

Sr. No.	Decision	Action Taken
1.	Finalizing Academic Calendar	<p>A committee comprising academic staff, administrators, and relevant stakeholders was formed to develop the academic calendar.</p> <p>The committee reviewed the previous year's calendar, considered feedback from faculty and students, and took into account any regulatory requirements.</p> <p>After thorough discussions and revisions, the proposed academic calendar was presented to the Principal for approval.</p> <p>The Principal reviewed the calendar, provided suggestions, and ultimately approved the final version.</p>
2.	Eco Friendly Ganesh Idol during Ganesh Festival	<p>A comprehensive awareness campaign was conducted to educate the public about the environmental impact of traditional Ganesh idols made from non-biodegradable materials such as Plaster of Paris (PoP) and chemical-based paints.</p> <p>The campaign utilized various channels, including social media, posters, banners, and pamphlets, to disseminate information on the benefits of eco-friendly Ganesh idols.</p>




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3.	Departmental two Certificate Course per Semester	<p>The Departments initiated a certificate course on Gandhism , IMF, (Dept of BA) Web Designing, Voice over, (Dept of BAMMC) Financial Planning, Supply chain Management,(Dept of B.Com) GST, Accounting Standard, (Dept of BAF)Digital Marketing, MIS (Dept of BMS) , CSR, Financial Planning(Dept of BCBI), UI/IX, Graphic Designing (Dept of IT & CS) to provide specialized training and enhance the skills of participants . The course aimed to equip participants with the necessary knowledge and practical skills required to excel in their respective fields.</p> <p>Adequate resources, including faculty, infrastructure, and learning materials, were allocated for the smooth conduct of the course. The department ensured that participants had access to all necessary resources to facilitate their learning process.</p> <p>A rigorous selection process was conducted to enroll suitable candidates for the course. The department advertised the course, collected applications, and shortlisted participants based on predetermined criteria such as academic qualifications and relevant experience.</p>
4.	Digitalisation of Administrative work	<p>The college administration, in collaboration with IT experts and relevant stakeholders, determined the key areas that required automation and streamlining.</p> <p>A comprehensive plan was developed, outlining the objectives, timeline, and resources required for the digitalization initiative.</p> <p>The college invested in appropriate digital tools and software to support various administrative functions.</p>



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Action taken report of IQAC Meeting held on 18 Nov 2019

Sr. No.	Decision	Action Taken
1.	Purchase of 4th generation Computer	<p>The college identified the need to upgrade its computer systems to enhance the learning experience and keep up with technological advancements. After careful evaluation, it was decided to purchase 4th generation computers to replace the outdated systems and provide students and faculty with improved computing capabilities</p> <p>The college conducted a comprehensive needs assessment to determine the specifications and quantity of computers required. Factors such as processing power, memory, storage capacity, and compatibility with existing infrastructure were considered during this assessment.</p> <p>A budget was allocated for the purchase of the computers. The college administration reviewed the available funds and ensured that an appropriate budget was allocated to procure the desired number of 4th generation computers.</p>
2.	Instruct Training and placement cell to conduct Mock Interview, Kotak unnati Earn While you learn and Employability training programme certificate course	<p>Recognizing the importance of providing students with practical skills and improving their employability, the college's training and placement cell under the Guidance of Training and Placement officer Asst Prof Padma Deshpande and Asst Prof Sunil Shah was directed to organize three key initiatives: Mock Interview Sessions, Kotak Unnati Earn While You Learn Program, and an Employability Training Programme Certificate Course. These initiatives aimed to enhance students' interview skills, provide them with hands-on industry experience, and develop their overall employability.</p> <p>The training and placement cell informed students about the mock interview sessions through various channels such as college notices, emails, and social media platforms. The schedule, guidelines, and expectations were clearly communicated to ensure students' active participation.</p>



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3.	Formation of SSTian Research and Consultancy Cell at the College	<p>Recognizing the importance of promoting research and consultancy activities among students and faculty members, the college initiated the establishment of the SSTian Research and Consultancy Cell under the Guidance of Asst Prof C Kalpana. The cell aimed to facilitate research collaborations, provide consultancy services, and encourage a culture of academic inquiry within the college.</p> <p>The idea of establishing the SSTian Research and Consultancy Cell was proposed by Asst Prof C Kalpana and discussed among the Principal, faculty members, and relevant stakeholders. The objectives, scope, and activities of the cell were defined during this stage.</p> <p>The college administration allocated resources to support the SSTian Research and Consultancy Cell. This included dedicated office space, equipment, research grants, and other necessary infrastructure to facilitate research and consultancy activities.</p>
4.	Organising National Level Faculty Development Programme	<p>The college recognized the significance of faculty development in enhancing teaching methodologies, research capabilities, and professional growth. To address this need, a National Level Faculty Development Programme (FDP) was organized on. The FDP aimed to provide a platform for faculty members to upgrade their knowledge, skills, and pedagogical approaches, fostering a culture of continuous learning and development.</p> <p>A detailed program structure was designed, incorporating workshops, lectures, panel discussions, hands-on sessions, and interactive activities. The topics and themes for each session were carefully selected to align with the needs and interests of the participating faculty members.</p> <p>The FDP enabled faculty members to gain knowledge of innovative teaching methodologies, pedagogical approaches, and effective assessment techniques. They developed skills to engage students and create an interactive learning environment.</p>



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5.	Sign MoU with Media and Entertainment Skills Council	<p>Recognizing the importance of industry collaboration and the need to provide students with insights into the media and entertainment sector, the college signed a Memorandum of Understanding (MoU) with the Media and Entertainment Skills Council (MESC). The MoU aimed to conduct an online session to educate students about various aspects of the media and entertainment industry</p> <p>The college administration and representatives from MESC engaged in initial discussions to outline the objectives, scope, and deliverables of the collaboration. The potential benefits for students, faculty members, and the college were assessed during this stage.</p> <p>The college and MESC collaborated to identify a relevant and engaging topic for the online session. The session content was designed to provide students with insights into the media and entertainment industry, career opportunities, industry trends, and skill requirements.</p> <p>The online session was conducted as per the agreed-upon schedule. The resource person from MESC delivered a comprehensive presentation, incorporating interactive elements, case studies, and real-world examples to engage and educate the students.</p>
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Action taken report of IQAC Meeting held on 2 July 2020

Sr. No.	Decision	Action Taken
1.	Approval of Previous Year's 2019-20 Meeting Minutes	The minutes of the previous year's meeting for the academic year 2019-20 were reviewed and approved with necessary amendments. The final version of the minutes was documented and duly signed by the participants.
2.	Discussion on Academic Plan for the Year 2020-21	The academic plan for the year 2020-21 was thoroughly discussed, taking into consideration the prevailing circumstances, guidelines, and requirements. The plan included a comprehensive schedule of academic activities, curriculum revisions, teaching methodologies, assessment methods, and student support measures. The plan was approved with necessary modifications and will be implemented accordingly.
3.	Approval of Proposal for Solar Panels	A proposal for installing solar panels on the campus was presented and discussed. The benefits of solar energy, including cost savings, environmental sustainability, and reduced carbon footprint, were highlighted. After careful consideration, the proposal was approved and fuzi company was given the order to initiate the installation of solar panels.
4.	Inculcating the Habit of Earning While You Learn	The importance of inculcating the habit of earning while learning was emphasized during the meeting. Due to the Pandemic and to address the financial issues affecting students, Various strategies, such as promoting part-time job opportunities, internships, and entrepreneurship programs, were discussed to provide students with practical experiences and financial independence.
5.	Identifying and Assisting Students who Lost their Lives During Covid-19	The unfortunate loss of students' lives during the Covid-19 pandemic was acknowledged, and the need for support and assistance was discussed. A committee comprising Senior faculty Dr. Santosh Karmani and support staff was formed to identify affected students, extend emotional and academic support, and collaborate with relevant authorities for necessary assistance.
6.	National Level Webinar on "E-Learning and Copyright Issues"	It was decided to organize a national level webinar on "E-Learning and Copyright Issues" to promote awareness and understanding among educators and students. One Day National Webinar entitled "E-Learning, E-Content and Copyright Issues" jointly organized by Guru Angad Dev Teaching Training Centre, SGTB Khalsa College, University of Delhi under the Pandit Madan Mohan Malaviya



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		National Mission on Teachers Training (PMMNMTT) of MHRD and SST College of Arts and Commerce
7.	Library Committee for Online Orientation	The Library Committee was instructed to conduct online orientation sessions for students to familiarize them with library resources, services, and research tools. Induction Session for the all first year Students on 19/09/2020 in collaboration with DELNET - for providing technical guidance in Database creation and networking to enhance students' information literacy skills and optimize their utilization of library facilities, both physical and digital.
8.	Webinar in Light of the National Education Policy 2020	A webinar was organized to discuss and deliberate on the key aspects and implications of the National Education Policy 2020. "New Education Policy: A new dawn where schools play the most important role by Mr. Sushil Skhuja "The webinar has provided a platform for faculty, staff, and students to gain insights and contribute to the effective implementation of the policy.
9.	instruction to Training and Placement Cell for MOU with Print Media	The Training and Placement Cell was instructed to initiate the process of signing a MoU with Print Media organizations named "Media and Entertainment Skill ". The collaboration will provide opportunities for internships, industry interactions, and skill development programs related to the print media industry.
10.	Online Webinar on Yoga	An online webinar on yoga was organized to promote physical and mental well-being among students, faculty, and staff. Experienced yoga instructors Mr. Shrikant and practitioners was invited to demonstrate and guide participants through various yoga practices and techniques.
11.	Setting up Digital Educational Channel for Students	A digital educational channel "SST Edupedia" was established to provide students with access to educational content, resources, and supplementary materials. The channel will facilitate self-paced learning, remote instruction, and dissemination of academic information through online platforms and tools. https://www.youtube.com/@SSTEdupedia/videos
12.	Webinar on Systematic Data Organization Revised by NAAC	A webinar on Systematic Data Organization in Revised Accreditation Framework of NAAC by Prof. A. K. Bakshi, was organized to familiarize faculty and staff with the updated data organization requirements for NAAC accreditation. The webinar focus on efficient data management, documentation, and processes to ensure compliance with the revised standards.



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Action taken report of IQAC Meeting held on 10 Nov 2021

Sr. No.	Decision	Action Taken
1.	Setting up a Committee for College Prime Bulletin Channel	<p>A committee for College Prime Bulletin Channel was formed. The committee headed by Asst. Prof. Deepak Gavade and BAMMC Staff members with expertise in media, communication, and content creation.</p> <p>The committee was responsible for setting up and managing the College Prime Bulletin Channel, including content creation, publication, and dissemination</p> <p>https://www.youtube.com/playlist?list=PLeLmNOWu9TkMZy6LmQwKQ3enEMIQi20BN</p>
2.	Setting up a Committee for Calling Dignitaries on Online Platforms	<p>A committee for calling dignitaries on online platforms was established.</p> <p>The committee includes members experienced in event management and coordination.</p> <p>The committee will be responsible for identifying and inviting dignitaries for online events, coordinating schedules, and ensuring smooth virtual interactions.</p>
3.	Seminar on Flipped Classrooms	<p>A seminar on flipped classrooms was conducted. "Effective Implementation of Flipped Classroom Model to Enhance the Quality of Teaching – Learning by Prof. A. K. Bakshi"</p> <p>Eminent educators and experts in flipped learning methodologies were invited as speakers.</p> <p>The seminar provided faculty members with insights, strategies, and practical approaches for implementing flipped classrooms in their teaching practices.</p>
4.	Installation of Sanitary Napkin Disposal Machines in Collaboration with the Women Development Cell	<p>Discussions were held with the Women Development Cell regarding the installation of sanitary napkin disposal machines.</p> <p>The Women Development Cell coordinated with the procurement and installation of the machines in women's restrooms across the college campus.</p>
5.	Establishing Creches for	The establishment of creches for nursing faculty



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	Nursing Faculty Members	members was explored. The feasibility and requirements for setting up creche facilities were assessed.
6.	Providing Loans for Marriage and Education for Class D Employees	A scheme to provide loans for marriage and education was introduced for Class D employees. The terms and conditions, eligibility criteria, and application process for availing the loans were communicated to the employees. The necessary administrative procedures were implemented to facilitate the loan disbursement process.
7.	Celebrating Birthdays and Marriages of Faculty Members and Staff	It was decided to celebrate birthdays and marriages of all faculty members and staff members. A committee was formed to organize and coordinate the celebrations, including arranging greetings, small gatherings, and acknowledging special occasions.
8.	Installation of more CCTV Cameras for Women's Safety on All Buildings	The decision was made to install CCTV cameras on all buildings for the safety and security of women. The procurement and installation process for the CCTV cameras has been initiated in collaboration with the concerned authorities and security agencies.
9.	Instructing Training and Placement Cell to Conduct Virtual Internships	The Training and Placement Cell has been instructed to conduct virtual internships for students. Efforts are underway to identify suitable organizations and establish partnerships for providing virtual internship opportunities to the students.
10.	Accepting Payment Fees in Installments	Due to the Pandemic The administrative staff of the college has been instructed to accept payment fees in installments from students. The necessary guidelines and procedures for availing this facility have been communicated to the students and the administrative staff.
11.	Conducting National Level Virtual Paper Presentation through SSTian Research and Consultancy Cell (SSTRACC)	Discussions were held with the SSTian Research and Consultancy Cell (SSTRACC) to organize a national-level virtual paper presentation. The event provided a platform for researchers, scholars, and students to present their research work and engage in scholarly discussions. The necessary preparations and arrangements are



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		being made to conduct the event successfully.
12.	Instructing the Department of IT & CS to Conduct Orientation on Virtual Classroom	<p>The Department of IT & CS has been instructed to conduct an orientation session on virtual classroom platforms for faculty members and students.</p> <p>The session aims to familiarize participants with the features, tools, and best practices for effective utilization of virtual classrooms in teaching and learning.</p>
13.	Conducting Employability Training Program Certificate Course & Kotak Unnati – Banking Financial Services Insurance (BFSI) Program through Training and Placement Cell	<p>The Training and Placement Cell has initiated the process of organizing an Employability Training Program Certificate Course and Kotak Unnati – Banking Financial Services Insurance (BFSI) Program.</p> <p>These programs will equip students with essential skills and knowledge required for their professional development and enhance their employability prospects.</p> <p>Collaborations with industry experts and training institutes are being established to deliver these programs effectively.</p>




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Feedback Analysis and ATR

Academic Year 2020-21



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Analysis of feedback about the Institute from students

Academic Year 2020-21

Total responses – 1766; Mode – Online (Google Form)

All questions were graded in appropriate columns as per the following scale:

Strongly Agree – 5, Agree – 4, Neutral – 3, Disagree – 2, Strongly Disagree – 1

Satisfaction Index – The average of scale value given to all questions in a particular section by the sample population

Strongly Agree – 5: Represents the highest level of satisfaction.

Agree – 4: Represents a positive level of satisfaction.

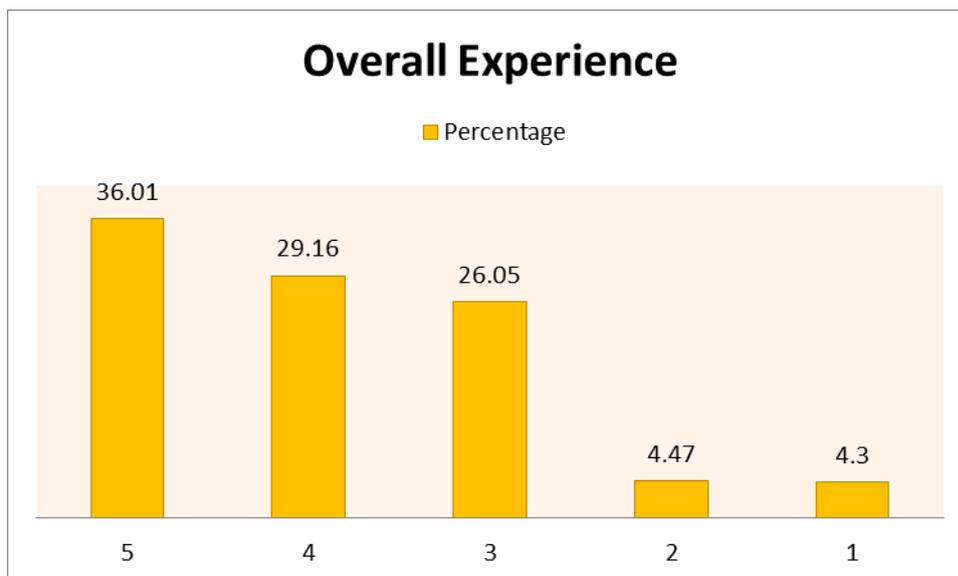
Neutral - 3: Represents a neutral level of satisfaction.

Disagree – 2: Represents a negative level of satisfaction. ``````````

Strongly Disagree – 1: Represents the lowest level of satisfaction.

1. Overall Experience:

How would you rate your overall experience at our institution? (5-point scale)



The satisfaction index for overall experience is 3.88



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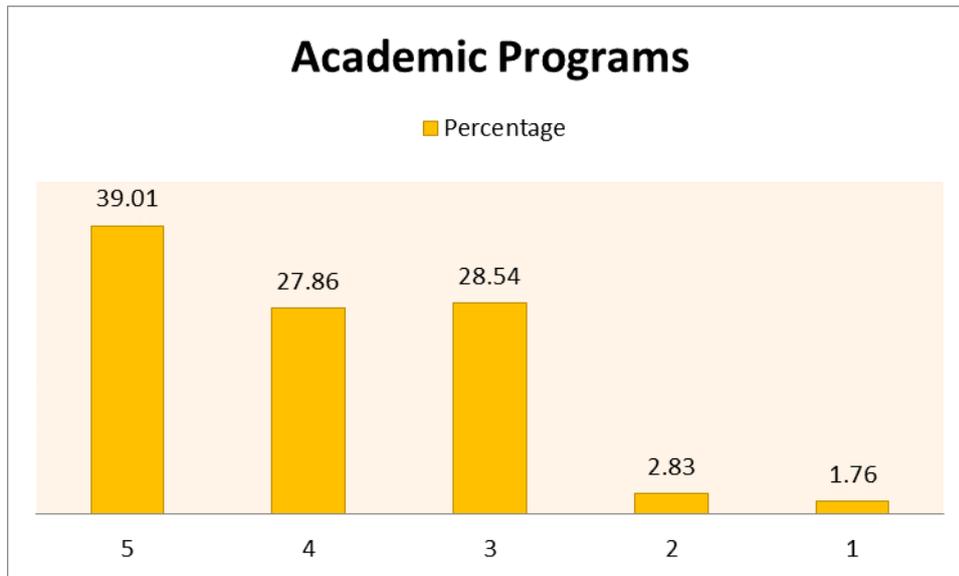
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2. Academic Programs:

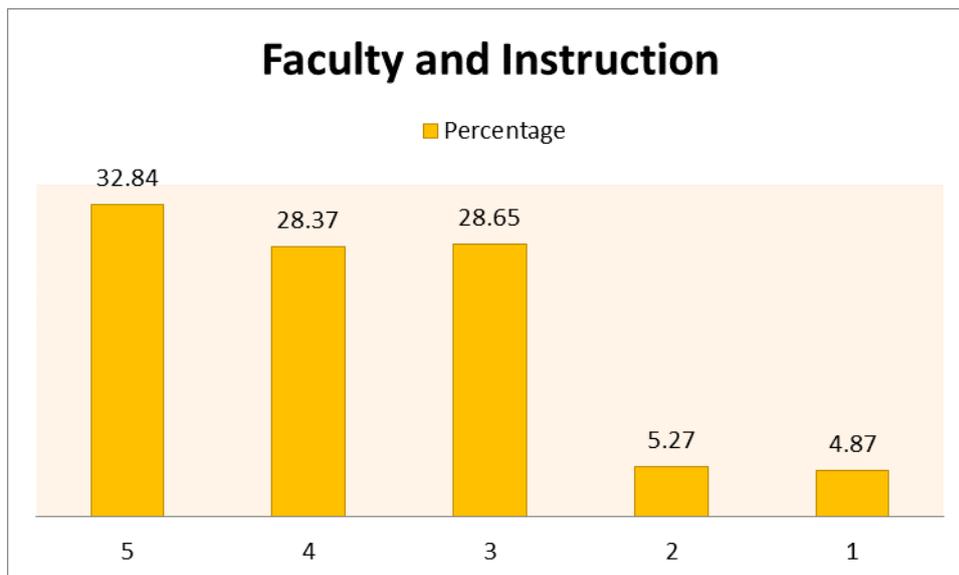
How satisfied are you with the academic programs and courses offered at our institution? (5-point scale)



The satisfaction index for academic programs is 3.99

3. Faculty and Instruction:

How would you rate the accessibility and availability of faculty members for academic support and guidance? (5-point scale)



The satisfaction index for faculty and instruction is 3.79



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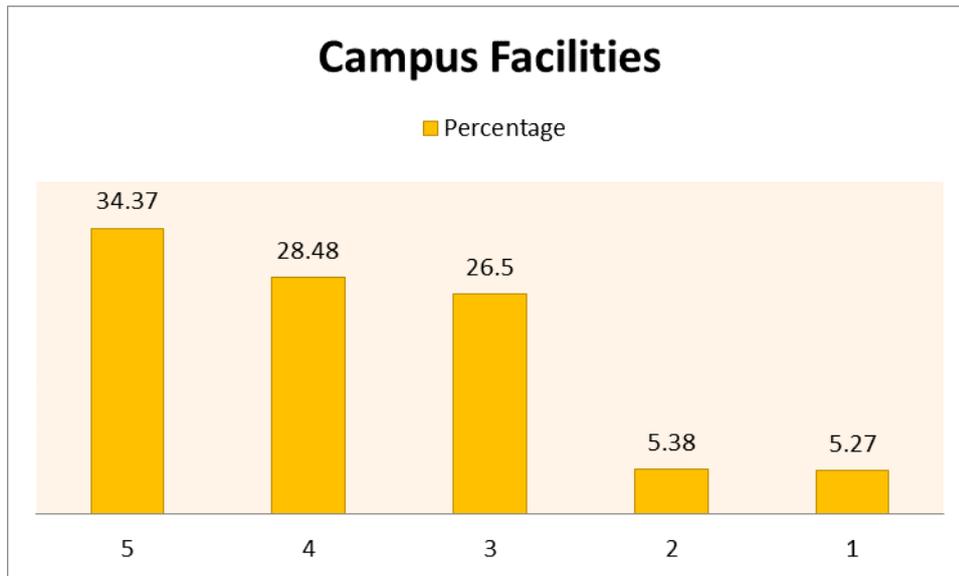
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4. Campus Facilities:

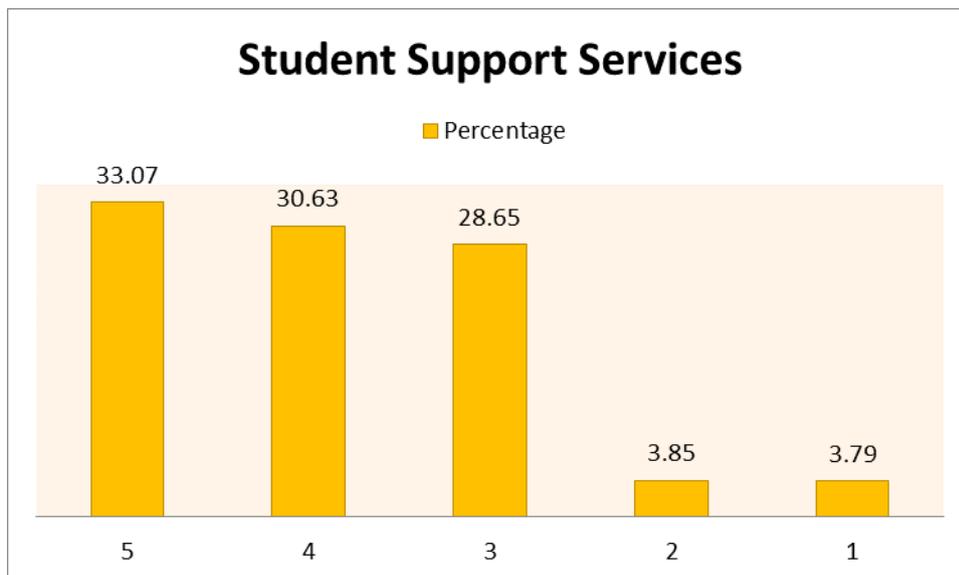
How satisfied are the campus you with infrastructure, including online classrooms, libraries, labs, and recreational facilities? (5-point scale)



The satisfaction index for campus facilities is 3.81

5. Student Support Services:

How well does the institution support the career services and job placement support provided by the institution? (5-point scale)



The satisfaction index for student support services is 3.85



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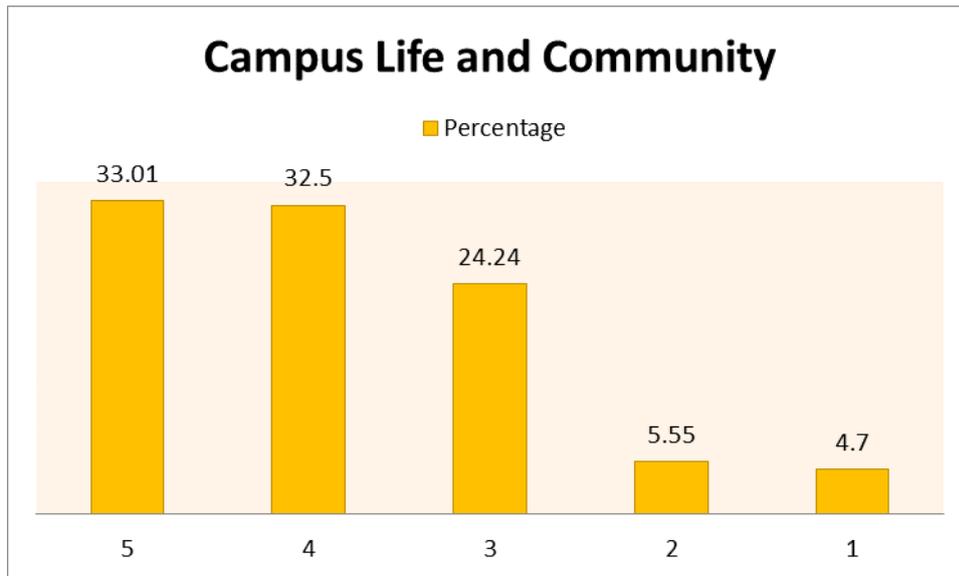
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6. Campus Life and Community:

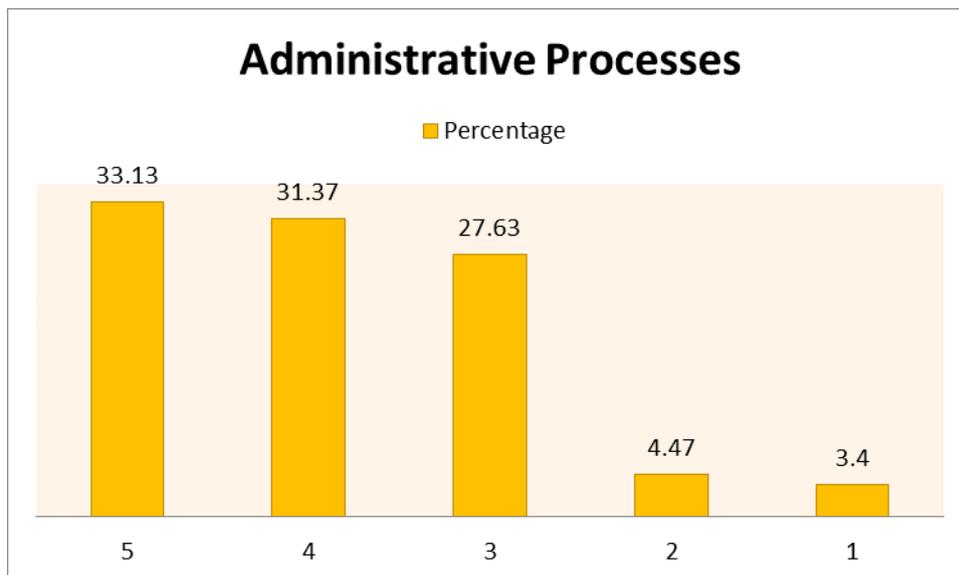
How well does the institution support and encourage extracurricular activities and student organizations? (5-point scale)



The satisfaction index for campus life and community is 3.83

7. Administrative Processes:

How smooth and efficient do you find the administrative processes, such as registration, financial aid, and academic advising? (5-point scale)



The satisfaction index for administrative processes is 3.86



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8. Overall (Open Ended Questions)

Overall Experience:

1. How would you rate your overall experience at our institution?
2. What aspects of your college experience have been most positive?
3. What aspects of your college experience could be improved?

Academic Programs:

1. How satisfied are you with the quality and relevance of the academic programs offered?
2. Are there any specific courses or programs that you found particularly engaging or lacking?
3. How well do you feel the institution prepares you for your future career or further education?

Faculty and Instruction:

1. How would you rate the competence and accessibility of the faculty members?
2. Have you received adequate support and guidance from your professors?
3. Are there any areas where you feel the institution could improve the teaching and learning experience?

Campus Facilities:

1. What is your opinion of the campus facilities, such as classrooms, laboratories, libraries, and recreational spaces?
2. Do you feel that the institution provides sufficient resources and technology to support your academic needs?
3. Are there any specific areas where you believe the campus facilities could be enhanced?

Student Support Services:

1. Have you utilized any of the student support services offered by the institution, such as counseling, career services, or tutoring?
2. How helpful and accessible do you find these support services?
3. Are there any additional support services you would like to see implemented?

Campus Life and Community:

1. How would you describe the sense of community and campus life at our institution?
2. Are there any suggestions you have to enhance the overall student experience and promote a stronger sense of community?

Administrative Processes:

1. Do you feel well-informed about important institutional policies and procedures?
2. Are there any areas where you believe the administrative processes could be streamlined or improved?




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Action Taken Report on Student Feedback about Institute

Academic Year 2020-21

Sr. No.	Suggestions	Action Taken
1	Examination section should circulate notices and circulars related to exam schedules, timetables, revaluation, exam related documents via Virtual mode	To ensure effective communication regarding exam-related matters, the Exam Section has implemented a comprehensive system for circulating notices and circulars online. We have established a dedicated channel of communication, such as email or website, through which exam schedules, timetables, revaluation information, and other exam-related documents are promptly shared with students. This ensures that all students are well-informed about important exam-related updates and have easy access to the necessary documents. Due to National wide lockdown all exam related matters were done through virtual mode. Proper training was imparted and also Mock tests were conducted for the benefit of the students.
2	Prompt and adequate service should provide by the Examination Section	We have implemented measures to streamline administrative online processes, enhance staff training, and optimize resource allocation. These actions ensure that students receive efficient and timely services from the Examination Section. Online counseling session was scheduled and those students who were distant apart and were not reachable were asked to visit college and facilities were provided to them to enable them to appear for exams following covid 19 guidelines.
3	Improvement in Digital content in Virtual Classroom	All Classteachers were asked to prepare digital notes and asked to upload them in the Virtual classroom. Pre Recorded online lectures were also provided to student groups who missed their online lectures. Adequate training was provided to make students understand the procedure of submitting FC Projects.
4	Strengthen Career Counseling	Training and Placement cell were asked to conduct online career counseling sessions to enable one-on-one guidance to students. Online Internships were provided by the Training and Placement cell. Guest virtual session was organized on career guidance. World bank employability training session



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		was held online for TY Students, Students gained knowledge on soft skills and Interview skills
5	Online Guest Session	Special Session was held online under vidyadhan series (MESCS) viz, Wellness & Face Yoga, Design thinking Solving Problems, Graphic Designing, Empowering Youth, Career Opportunities in ACTING for overall development of students.
6	Online Cultural programme	Students participated in various online cultural events viz, Guru Purnima, Ganesh festival and Goonj Dance, poster, rangoli, mehendi and various online competitions. Students also participated in a virtual youth festival conducted by Mumbai university and also various colleges.



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Feedback Analysis and ATR Academic Year 2019-20



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Analysis of feedback about the Institute from students

Academic Year 2019-20

Total responses – 1643; Mode – Online (Google Form)

All questions were graded in appropriate columns as per the following scale:

Strongly Agree – 5, Agree – 4, Neutral – 3, Disagree – 2, Strongly Disagree – 1

Satisfaction Index – The average of scale value given to all questions in a particular section by the sample population

Strongly Agree – 5: Represents the highest level of satisfaction.

Agree – 4: Represents a positive level of satisfaction.

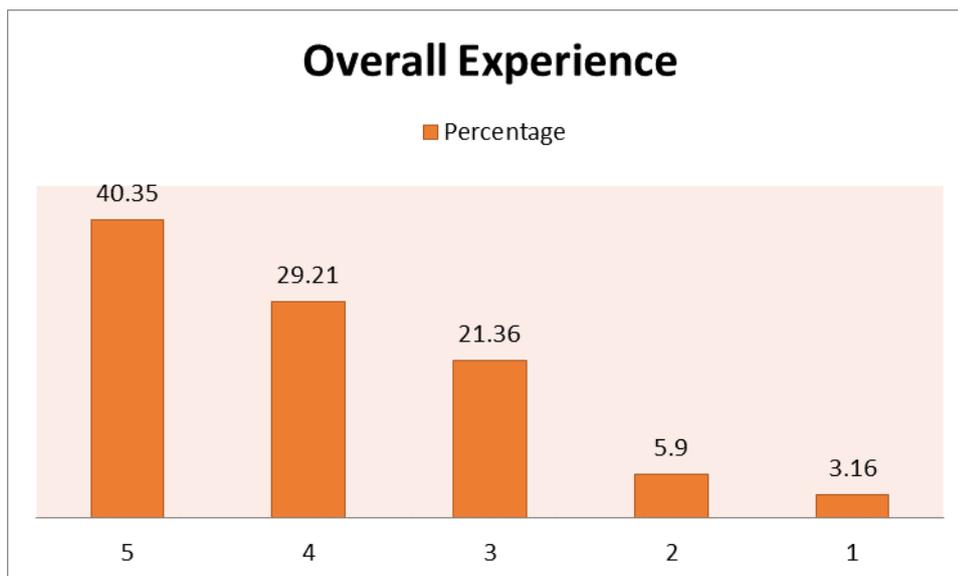
Neutral - 3: Represents a neutral level of satisfaction.

Disagree – 2: Represents a negative level of satisfaction. ~~~~~

Strongly Disagree – 1: Represents the lowest level of satisfaction.

1. Overall Experience:

How would you rate your overall experience at our institution? (5-point scale)



The satisfaction index for overall experience is 3.97



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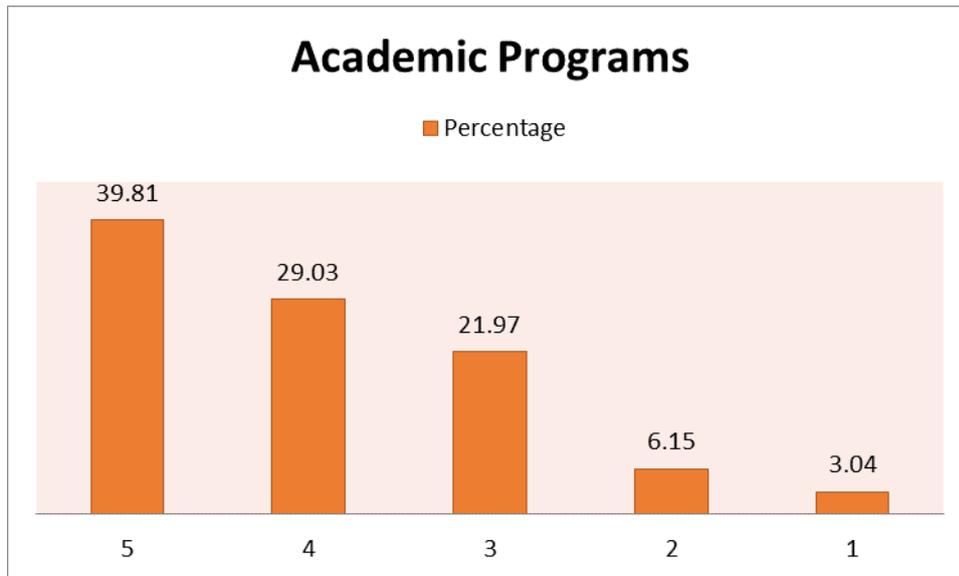
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2. Academic Programs:

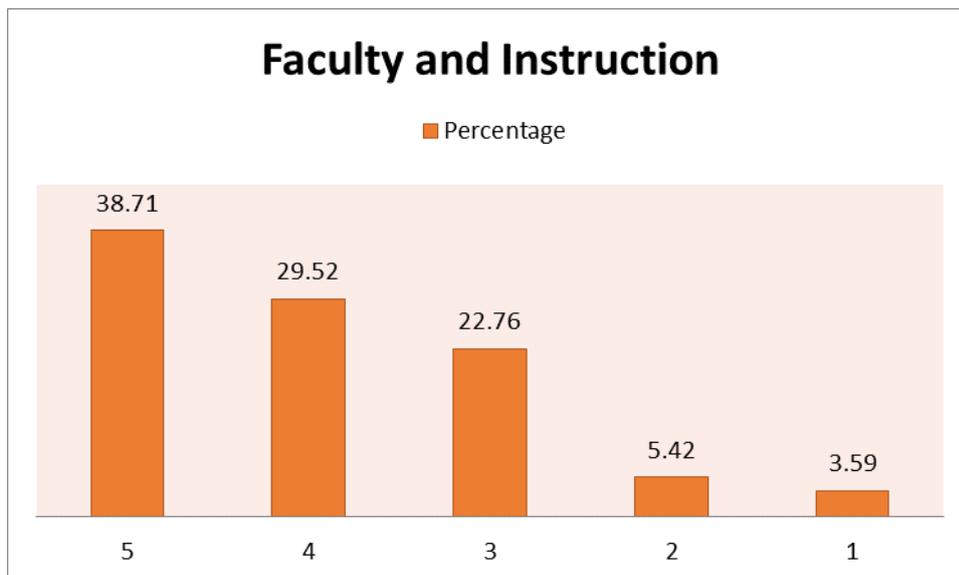
How satisfied are you with the academic programs and courses offered at our institution? (5-point scale)



The satisfaction index for academic programs is 3.96

3. Faculty and Instruction:

How would you rate the accessibility and availability of faculty members for academic support and guidance? (5-point scale)



The satisfaction index for faculty and instruction is 3.94



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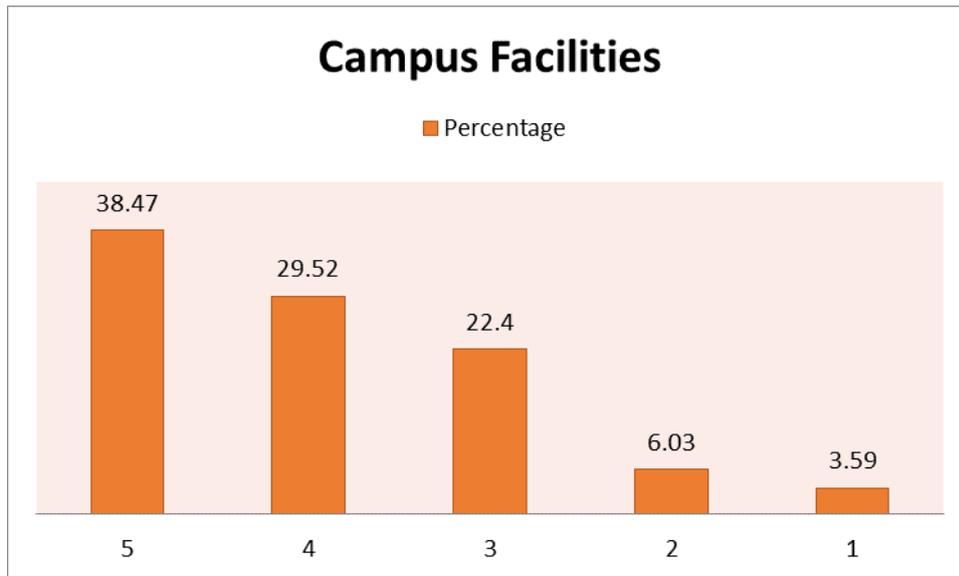
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4. Campus Facilities:

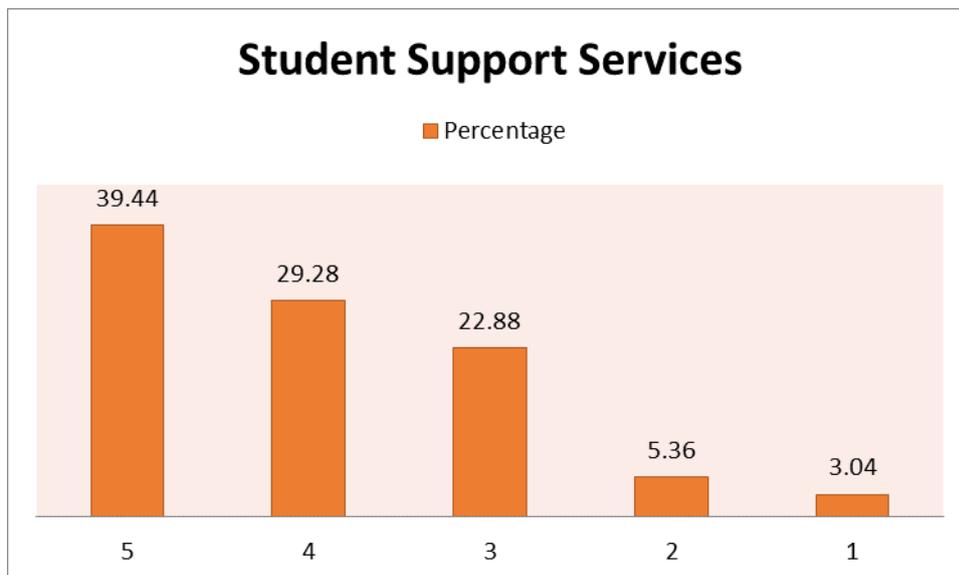
How satisfied are the campus you with infrastructure, including online classrooms, libraries, labs, and recreational facilities? (5-point scale)



The satisfaction index for campus facilities is 3.93

5. Student Support Services:

How well does the institution support the career services and job placement support provided by the institution? (5-point scale)



The satisfaction index for student support services is 3.96



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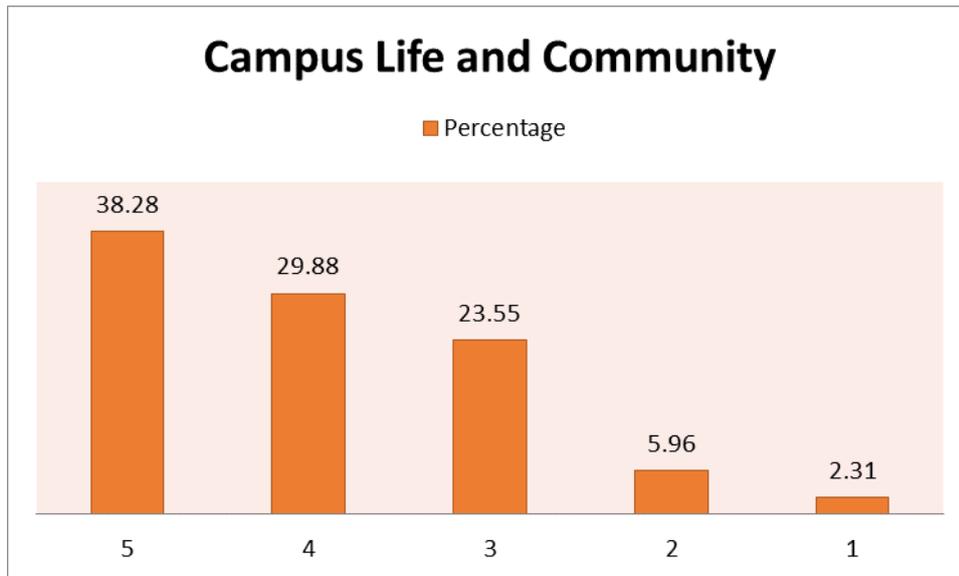
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6. Campus Life and Community:

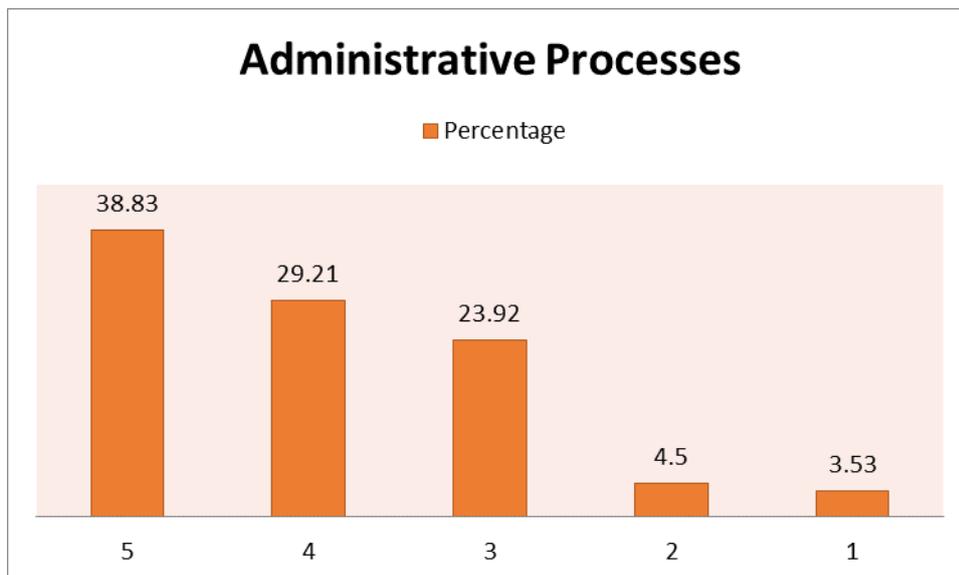
How well does the institution support and encourage extracurricular activities and student organizations? (5-point scale)



The satisfaction index for campus life and community is 3.95

7. Administrative Processes:

How smooth and efficient do you find the administrative processes, such as registration, financial aid, and academic advising? (5-point scale)



The satisfaction index for administrative processes is 3.95



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8. Overall (Open Ended Questions)

Overall Experience:

1. How would you rate your overall experience at our institution?
2. What aspects of your college experience have been most positive?
3. What aspects of your college experience could be improved?

Academic Programs:

1. How satisfied are you with the quality and relevance of the academic programs offered?
2. Are there any specific courses or programs that you found particularly engaging or lacking?
3. How well do you feel the institution prepares you for your future career or further education?

Faculty and Instruction:

1. How would you rate the competence and accessibility of the faculty members?
2. Have you received adequate support and guidance from your professors?
3. Are there any areas where you feel the institution could improve the teaching and learning experience?

Campus Facilities:

1. What is your opinion of the campus facilities, such as classrooms, laboratories, libraries, and recreational spaces?
2. Do you feel that the institution provides sufficient resources and technology to support your academic needs?
3. Are there any specific areas where you believe the campus facilities could be enhanced?

Student Support Services:

1. Have you utilized any of the student support services offered by the institution, such as counselling, career services, or tutoring?
2. How helpful and accessible do you find these support services?
3. Are there any additional support services you would like to see implemented?

Campus Life and Community:

1. How would you describe the sense of community and campus life at our institution?
2. Are there any suggestions you have to enhance the overall student experience and promote a stronger sense of community?

Administrative Processes:

1. Do you feel well-informed about important institutional policies and procedures?
2. Are there any areas where you believe the administrative processes could be streamlined or improved?




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Action Taken Report on Student Feedback about Institute Academic Year 2019-20

Sr. No.	Suggestions	Action Taken
1	Improve the infrastructure by upgrading the library facilities and providing modern learning resources.	We have upgraded our library facilities by expanding the collection of books, journals, and digital resources. We have also introduced modern learning technologies, such as e-books and online databases like NPTEL and DELNET, to provide our students with a comprehensive range of resources. These improvements aim to create a conducive learning environment and support students' research and academic endeavors.
2	Enhance career guidance and placement & Internship services for students	Training and Placement Cell had increased no of seminars on career building, resume writing, Seminar and mock interview session for the benefit of the students. Placement cell had also conducted in collaboration with Kotak unnati earn while learn programme. Students were also asked to undergo an Internship programme.
3	Industry Interaction Activities	More Industrial visits were Planned, Visit to RBI, National Stock Exchange, Bombay Stock Exchange, National Institute of Securities Market, Bunty foods etc were arranged. The initiatives undertaken are aimed at bridging the gap between academia and industry, fostering collaborations, and preparing students for successful careers in their respective fields.
4	Cultural Participation	Students were encouraged to participate in youth festivals and also participated in various Inter college Level festivals. Our college participated in various cultural categories, including group dance, solo singing, skits, fashion shows, and art exhibitions. Each category had a dedicated team or participant representing our college



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Feedback Analysis and ATR

Academic Year 2018-19



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Analysis of feedback about the Institute from students

Academic Year 2018-19

Total responses – 1533; Mode – Online (Google Form)

All questions were graded in appropriate columns as per the following scale:

Strongly Agree – 5, Agree – 4, Neutral – 3, Disagree – 2, Strongly Disagree – 1

Satisfaction Index – The average of scale value given to all questions in a particular section by the sample population

Strongly Agree – 5: Represents the highest level of satisfaction.

Agree – 4: Represents a positive level of satisfaction.

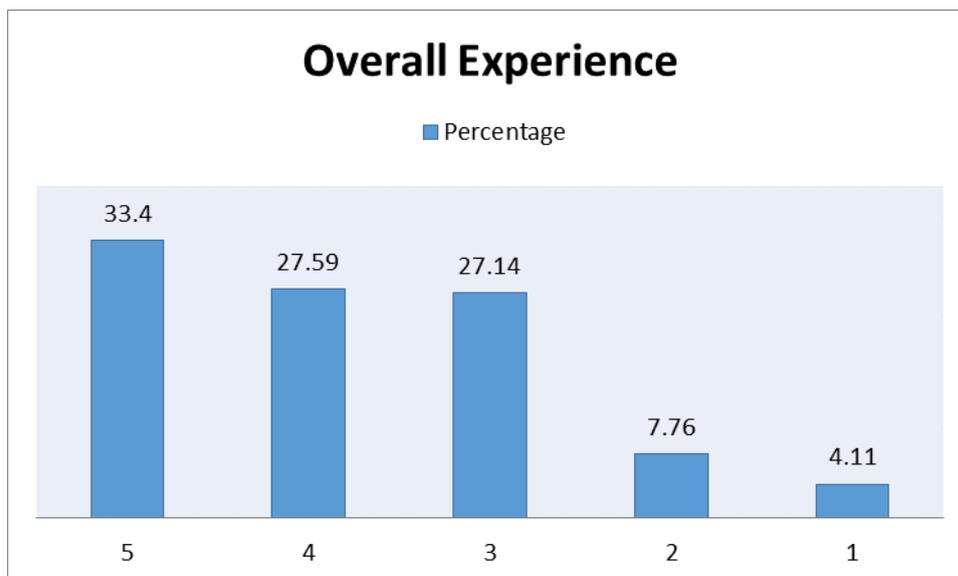
Neutral - 3: Represents a neutral level of satisfaction.

Disagree – 2: Represents a negative level of satisfaction. ````````````````

Strongly Disagree – 1: Represents the lowest level of satisfaction.

1. Overall Experience:

How would you rate your overall experience at our institution? (5-point scale)



The satisfaction index for overall experience is 3.78



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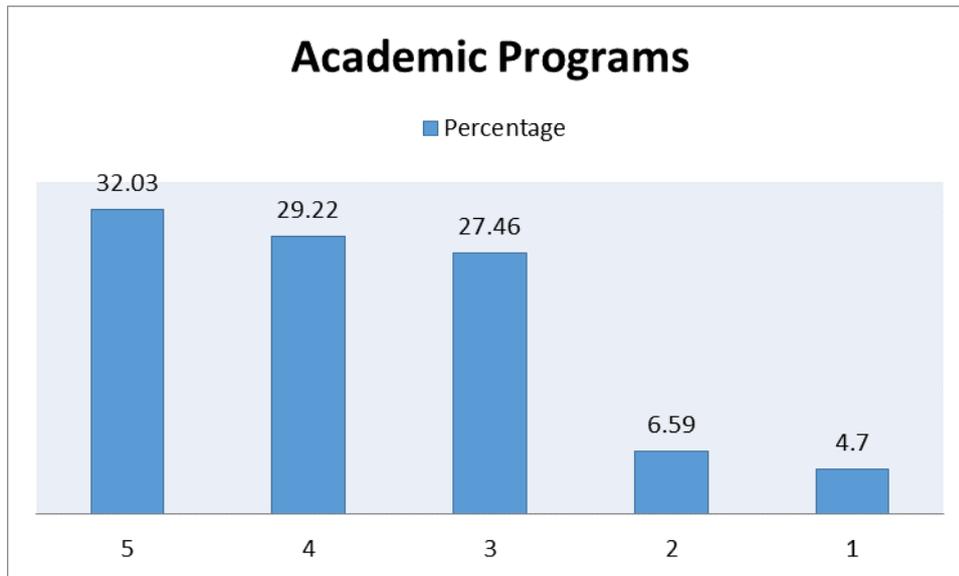
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2. Academic Programs:

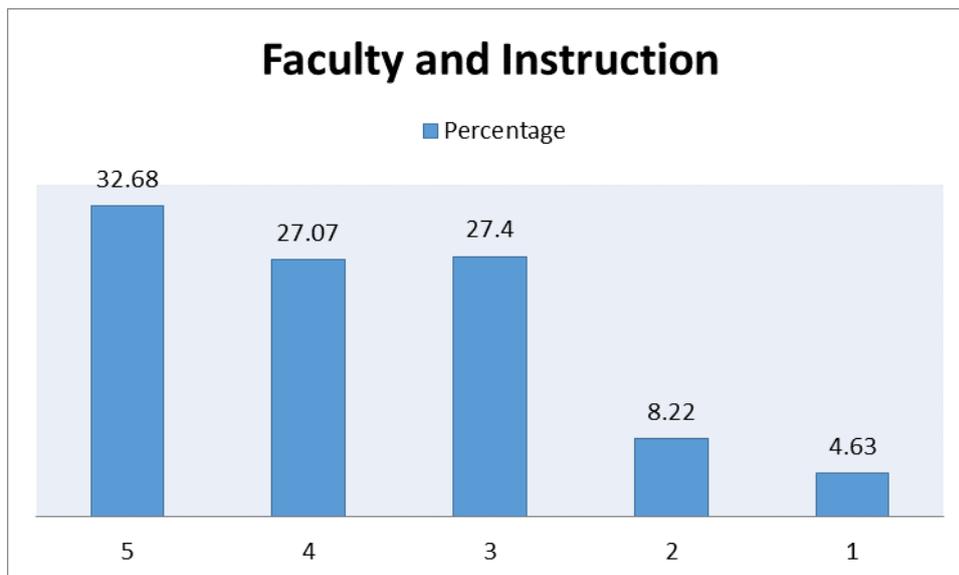
How satisfied are you with the academic programs and courses offered at our institution? (5-point scale)



The satisfaction index for academic programs is 3.77

3. Faculty and Instruction:

How would you rate the accessibility and availability of faculty members for academic support and guidance? (5-point scale)



The satisfaction index for faculty and instruction is 3.74



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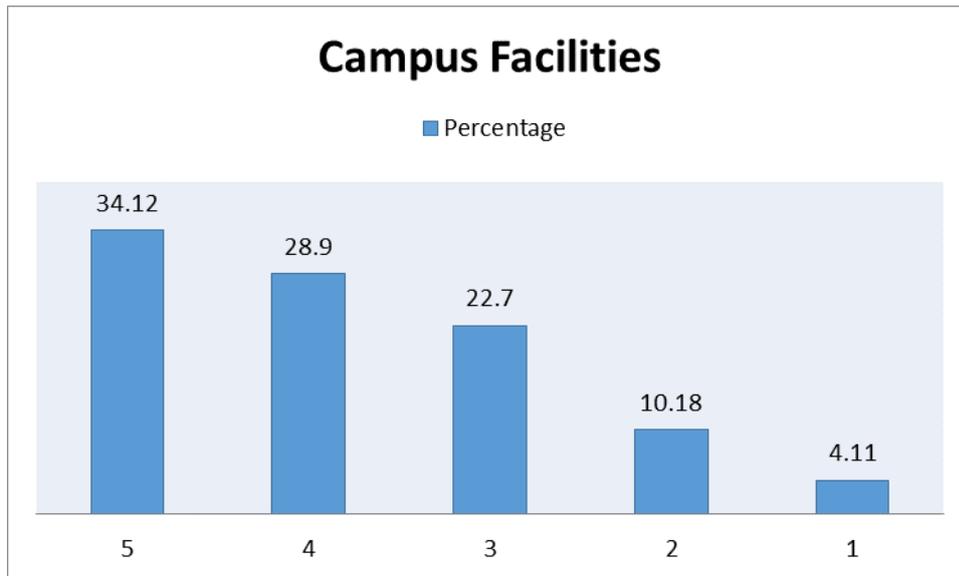
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4. Campus Facilities:

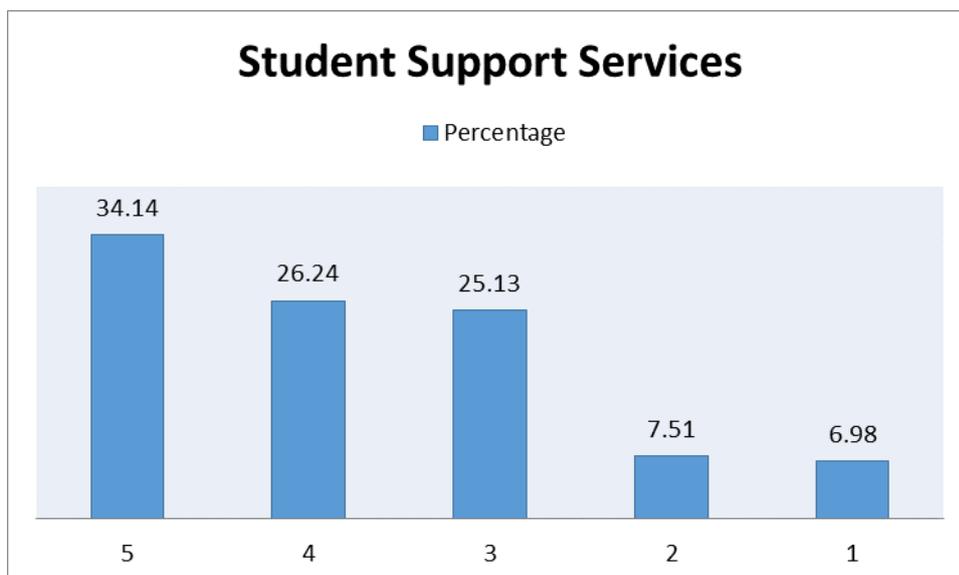
How satisfied are the campus you with infrastructure, including online classrooms, libraries, labs, and recreational facilities? (5-point scale)



The satisfaction index for campus facilities is 3.78

5. Student Support Services:

How well does the institution support the career services and job placement support provided by the institution? (5-point scale)



The satisfaction index for student support services is 3.73



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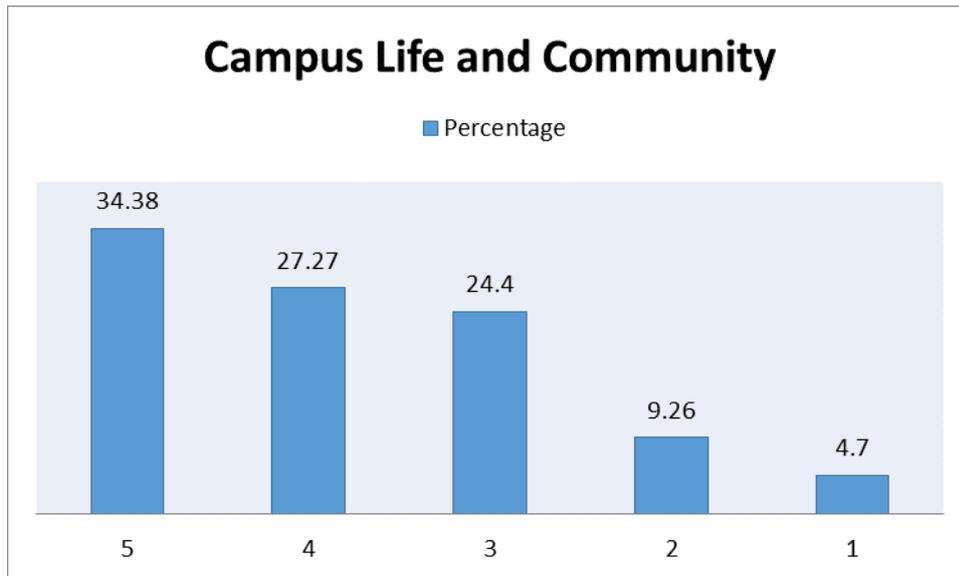
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6. Campus Life and Community:

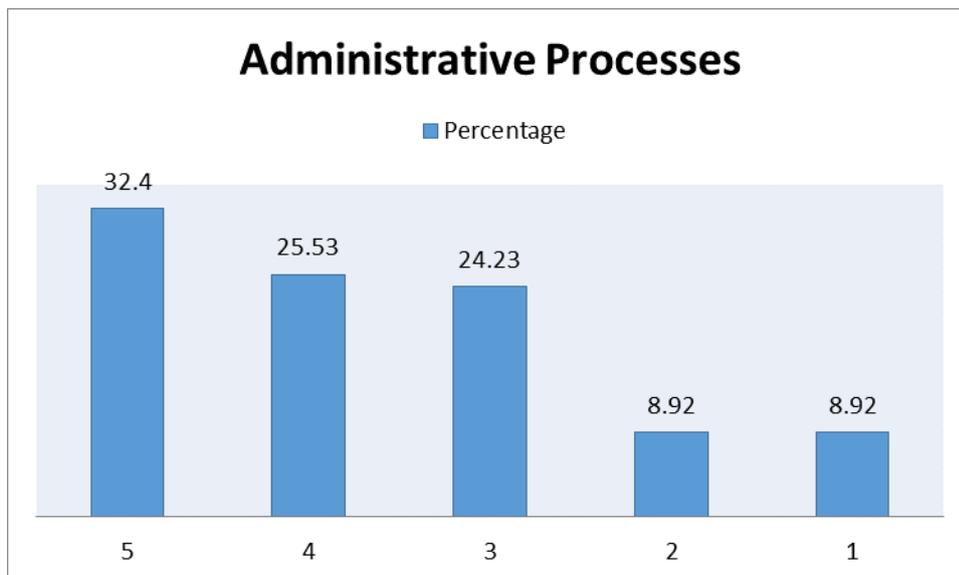
How well does the institution support and encourage extracurricular activities and student organizations? (5-point scale)



The satisfaction index for campus life and community is 3.77

7. Administrative Processes:

How smooth and efficient do you find the administrative processes, such as registration, financial aid, and academic advising? (5-point scale)



The satisfaction index for administrative processes is 3.63



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8. Overall (Open Ended Questions)

Overall Experience:

1. How would you rate your overall experience at our institution?
2. What aspects of your college experience have been most positive?
3. What aspects of your college experience could be improved?

Academic Programs:

1. How satisfied are you with the quality and relevance of the academic programs offered?
2. Are there any specific courses or programs that you found particularly engaging or lacking?
3. How well do you feel the institution prepares you for your future career or further education?

Faculty and Instruction:

1. How would you rate the competence and accessibility of the faculty members?
2. Have you received adequate support and guidance from your professors?
3. Are there any areas where you feel the institution could improve the teaching and learning experience?

Campus Facilities:

1. What is your opinion of the campus facilities, such as classrooms, laboratories, libraries, and recreational spaces?
2. Do you feel that the institution provides sufficient resources and technology to support your academic needs?
3. Are there any specific areas where you believe the campus facilities could be enhanced?

Student Support Services:

1. Have you utilized any of the student support services offered by the institution, such as counseling, career services, or tutoring?
2. How helpful and accessible do you find these support services?
3. Are there any additional support services you would like to see implemented?

Campus Life and Community:

1. How would you describe the sense of community and campus life at our institution?
2. Are there any suggestions you have to enhance the overall student experience and promote a stronger sense of community?

Administrative Processes:

1. Do you feel well-informed about important institutional policies and procedures?
2. Are there any areas where you believe the administrative processes could be streamlined or improved?




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Action Taken Report on Student Feedback about Institute

Academic Year 2018-19

Sr. No.	Suggestions	Action Taken
1	Addition of Computers	30 New Computers of latest configuration are purchased for computer laboratory 1
2	Internet and wifi facility to be improved	Wifi facility installed at all floors of the campus Speed of wifi was asked to increased
3	Activities under Placement cell to Increase	Training and Placement cell had conducted Mock Interview, Training were provided how to face Interview, Seminar were asked to organize by the Resource Person who were expert of the Industry
4	Sports Facilities	Sports Department were allocated more funds to be spent for the Students who participate at State, National and International levels. More sports equipment were purchased both for Indoor and Outdoors games. Students were encouraged to participate in sports and sponsoring fees for weak students by the management of the college.



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Feedback Analysis and ATR

Academic Year 2017-18



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Analysis of feedback about the Institute from students

Academic Year 2017-18

Strongly Agree – 4, Agree – 3, Disagree – 2, Strongly Disagree – 1

Sr. No	Parameter	4	3	2	1	Total	%High	%Medium	%Low	%Very Low
1	Classroom facilities									
	a. Are there any lights or fans that need attention or repair?	1526	76	0	0	1602	95.26	4.74	0	0
	b. Is the seating arrangement suitable and accommodating?	1522	80	0	0	1602	95.01	4.99	0	0
	c. Are the audio-visual aids functioning correctly and without any issues?	1500	102	0	0	1602	93.63	6.37	0	0
	d. Is regular cleaning being done in the classrooms?	1512	90	0	0	1602	94.38	5.62	0	0
2	Computer Laboratory facilities									
	a. Are there enough computers available for students?	1452	130	20	0	1602	90.64	8.11	1.25	0
	b. Is the space and furniture sufficient and appropriate?	1598	4	0	0	1602	99.75	0.25	0	0
	c. Is the lighting and ventilation satisfactory?	1600	2	0	0	1602	99.88	0.12	0	0
	d. Are the labs cleaned on a regular basis?	1512	90	0	0	1602	94.38	5.62	0	0
3	Library facilities									
	a. Is the ambiance, ventilation, and lighting satisfactory?	1590	12	0	0	1602	99.25	0.75	0	0
	b. Does the library have books that align with the current syllabus?	1500	102	0	0	1602	93.63	6.37	0	0
	c. Is discipline upheld in the library?	1600	2	0	0	1602	99.88	0.12	0	0
	d. Are you satisfied with library timings?	1582	23	0	0	1605	98.57	1.43	0	0
4	Basic civic facilities									
	a. Are washrooms accessible and available on every floor?	1578	24	0	0	1602	98.5	1.5	0	0
	b. Is there regular cleaning and maintenance of the washrooms?	1543	59	0	0	1602	96.32	3.68	0	0



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	c. Is filtered drinking water readily available on each floor?	1596	6	0	0	1602	99.63	0.37	0	0
	d. Is adequate medical aid provided in case of emergencies?	1583	19	0	0	1602	98.81	1.19	0	0
	e. Are the facilities in the common room satisfactory and appropriate?	1502	100	0	0	1602	93.76	6.24	0	0
5	Facilities for extracurricular activities									
	a. Is the sports room accessible and open for use?	1259	311	32	0	1602	78.59	19.41	2	0
	b. Is the playground open and accessible for activities?	1569	33	0	0	1602	97.94	2.06	0	0
6	Industry Institute Interaction									
	a. Is there a plan to organize industrial visits on an annual basis?	1567	35	0	0	1602	97.82	2.18	0	0
	b. Do students receive training as part of their education?	1499	103	0	0	1602	93.57	6.43	0	0
	c. Are guest lectures/seminars organized regularly in each semester?	1510	92	0	0	1602	94.26	5.74	0	0
7	Administrative staff									
	a. Are the railway concession forms issued in a timely manner?	1512	90	0	0	1602	94.38	5.62	0	0
	b. Is timely assistance provided for scholarship-related matters?	1399	203	0	0	1602	87.33	12.67	0	0
8	Describe the overall quality of ambience and infrastructure in our college	1568	34	0	0	1602	97.88	2.12	0	0



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Action Taken Report on Student Feedback about Institute

Academic Year 2017-18

Sr. No.	Suggestions	Action Taken
1	Computer facilities be improved or expanded	New generation computers were purchased.
2	Enhance the Library Facilities	Additional Reference books, Journal were purchased, extra Specimen copies of books were purchased
3	Cleaning of Classroom, Fans and Playground should be done frequently	Frequency of Classroom, Fans and Playground cleaning has increased. No of sweepers has increased
4	Streamline the workflow for scholarship-related assistance, including application, verification, and disbursal procedures	Providing guidance and support to students during the application process to minimize errors and delays.



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Feedback Analysis and ATR

Academic Year 2016-17



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Analysis of feedback about the Institute from students

Academic Year 2016-17

Strongly Agree – 4, Agree – 3, Disagree – 2, Strongly Disagree – 1

Sr. No	Parameter	4	3	2	1	Total	%High	%Medium	%Low	%Very Low
1	Classroom facilities									
	a. Are there any lights or fans that need attention or repair?	1410	115	0	0	1525	92.46	7.54	0	0
	b. Is the seating arrangement suitable and accommodating?	1501	24	0	0	1525	98.43	1.57	0	0
	c. Are the audio-visual aids functioning correctly and without any issues?	1399	76	50	0	1525	91.74	4.98	3.28	0
	d. Is regular cleaning being done in the classrooms?	1512	13	0	0	1525	99.15	0.85	0	0
2	Computer Laboratory facilities									
	a. Are there enough computers available for students?	1450	75	0	0	1525	95.08	4.92	0	0
	b. Is the space and furniture sufficient and appropriate?	1520	5	0	0	1525	99.67	0.33	0	0
	c. Is the lighting and ventilation satisfactory?	1525	0	0	0	1525	100	0	0	0
	d. Are the labs cleaned on a regular basis?	1520	5	0	0	1525	99.67	0.33	0	0
3	Library facilities									
	a. Is the ambiance, ventilation, and lighting satisfactory?	1525	0	0	0	1525	100	0	0	0
	b. Is there an adequate amount of furniture available?	1467	56	2	0	1525	96.2	3.67	0.13	0
	c. Does the library have books that align with the current syllabus?	1455	55	15	0	1525	95.41	3.61	0.98	0
	d. Is discipline upheld in the library?	1525	0	0	0	1525	100	0	0	0
	e. Is the lending section known for its prompt service?	1525	0	0	0	1525	100	0	0	0
	f. Do you have access to newspapers, journals, the Internet, and project reports?	1525	0	0	0	1525	100	0	0	0
4	Basic civic facilities									
	a. Are washrooms accessible and available on every floor?	1348	175	2	0	1525	88.39	11.48	0.13	0



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	b. Is there regular cleaning and maintenance of the washrooms?	1352	170	3	0	1525	88.66	11.15	0.2	0
	c. Is filtered drinking water readily available on each floor?	1501	24	0	0	1525	98.43	1.57	0	0
	d. Is adequate medical aid provided in case of emergencies?	1362	162	1	0	1525	89.31	10.62	0.07	0
	e. Are the facilities in the common room satisfactory and appropriate?	1319	155	51		1525	86.49	10.16	3.34	0
5	Facilities for extracurricular activities									
	a. Is the sports room accessible and open for use?	1525	0	0	0	1525	100	0	0	0
	b. Is the Seminar Hall accessible and available for use?	1425	0	100	0	1525	93.44	0	6.56	0
	c. Is the playground open and accessible for activities?	1489	36	0	0	1525	97.64	2.36	0	0
6	Industry Institute Interaction									
	a. Is there a plan to organize industrial visits on an annual basis?	1515	0	10	0	1525	99.34	0	0.66	0
	b. Do students receive training as part of their education?	1223	299	3	0	1525	80.2	19.61	0.2	0
	c. Are guest lectures/seminars organized regularly in each semester?	1525	0	0	0	1525	100	0	0	0
7	Administrative staff									
	a. How would you rate the level of cooperation exhibited by the office staff?	1525	0	0	0	1525	100	0	0	0
	b. Are the railway concession forms issued in a timely manner?	1234	291	0	0	1525	80.92	19.08	0	0
	c. Is timely assistance provided for scholarship-related matters?	1207	311	7		1525	79.15	20.39	0.46	0



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Action Taken Report on Student Feedback about Institute

Academic Year 2016-17

Sr. No.	Suggestions	Action Taken
1	Enhance Students Participation in Sports	Mr. Rahul Akul Sports Director had trained Students to participate in State and District level Competition both Indoor and outdoor games.
2	Improvements can be made to the facilities in the Computer Laboratory	Lab facilities were improved by increasing five new computers.
3	Industry institute Interaction	The initiatives undertaken are aimed at bridging the gap between academia and industry, fostering collaborations, and preparing students for successful careers in their respective fields. The Visits were organized at National Stock Exchange and guidance lecture organized.
4	Improve the process of issuing railway concession forms	Identifying areas for improvement and streamlining the workflow to expedite the issuance of forms.
5	Streamline the workflow for scholarship-related help, including application, verification, and disbursal procedures	Improving communication channels to ensure students are aware of scholarship application deadlines, requirements, and updates. Providing guidance and support to students during the application process to minimize errors and delays.



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