



S.S.T. College of Arts & Commerce

(Affiliated to University of Mumbai, Mumbai)



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BACHELORS OF COMMERCE (ACCOUNTING & FINANCE)



**ACADEMIC YEAR 2018-2019
REPORTS**



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LIST OF ACTIVITIES

Sr. No.	ACTIVITY	DATE	NO. OF PARTICIPANTS
1	SY-TY Orientation Programme	14 June, 2018	72
2	SY FC Project Guidance	7 July, 2018	80
3	Induction Programme	18 July, 2018	90
4	Visit to NISM	8 Dec., 2018	24
5	TY Project Guidance	15 Dec., 2018	56
6	Visit to Barclays Bank	16 Jan., 2019	15
7	Basics of Tally ERP 9	16 Feb., 2019	73



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Department of Commerce (Accounting and Finance)

Report On

Visit to Barclays Bank

Department of Commerce (Accounting and Finance)

16th January, 2019

Organized by

Department of Commerce (Accounting and Finance)

University of Mumbai

At

SST College of Arts & Commerce

Submitted by

Assistant Professor Varsha Sawlani



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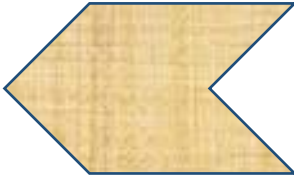
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Ref. No.: SSTC/BAF /2018-19/37

Date: 14th Jan., 2019

NOTICE

All the students are hereby informed that SST College of Arts and Commerce, Department of Commerce (Accounting and Finance) is going to organize a visit to Barclays Bank on 16th January 2019. Interested students have to give their names to Asst. Prof. Reyana Valecha

Coordinator

Principal

CC:-

1. To departmental heads
2. To file
3. To the staff room notice board.



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REPORT ON BARCLAYS BANK

The Department of Accounting and Finance of SST College of Arts and Commerce visited Barclays Bank, Goregaon, Mumbai on 16th January 2018. Batch of 15 students visited the Bank along with Asst. Prof. Reyana Valecha.

Barclays India Encore is a flagship programme designed for individuals who have taken a career break and now wish to re-enter into the workforce. Barclays values diversity of experience and perspective among its talent and views encore as a way to achieve this. The programme provides development training as well as fellowship matched to the candidate's capabilities, experience and talent. During this visit students were specially enlightened on following essential qualities:

- Leadership Characteristics
- Managerial qualities
- Personal Grooming and development of personality
- Public speaking
- Confidence building

GLIMPSE OF THE VISIT TO BARCLAYS BANK



REPORT ON BARCLAYS BANK



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SUMMARY REPORT ON SY-TY ORIENTATION PROGRAMME



Objective:

- 1) To help the second/third year students to know about the study pattern of second and third year academics.
- 2) To make them with an ease of transition to mainstream Accounting and Finance studies.
- 3) To help students to build comfortable with peers and faculty members to learn more on subjects.
- 4) To promote development among the curricular, co-curricular and extracurricular activities.

Outcome:

- 1) Students from second year, third year help to interpret the Accounting and Finance faculty and its scope.
- 3) Students understand and are aware about various curricular and extracurricular activities.

SST College of Arts and Commerce, Department of Commerce (Accounting and Finance) has organized an Orientation to second/ third year students on 14th June, 2018 in room no. 208 at 11.00 AM. The numbers of students attended and benefitted are 72.

The session started with a welcome speech by Asst. Prof. Varsha Sawlani and the technical session was conducted by resource person Dr. Santosh Karmani .

This orientation was organized to inform students about both academic and non-academic activities, to nurture, mold and fortify new entrants for the days to come.

The inauguration ceremony of the programme started at 11:00 AM with the lighting of lamps and Saraswati Vandana. Principal, Dr. J.C. Purswani sir addressed the students as a Head of the Institution.

A warm welcome to second /third year students were hosted by the Principal as well as the respective Head of the Departments and their class mentors. The 72 students of second/ third year students were provided the cursory view of various dimensions of Accounting and Finance faculty and the career opportunities in the field and the systems and procedures of the college to ease their transition to the program by Co-ordinator Varsha Sawlani.

The Students were enlightened about the prospective scope of the arena that they had opted for their success.

They also got exposed to various courses and electives offered in second/ third year by the college. This event was a platform to let the students know that apart from academics college is also conducting curricular and co-curricular activities in the form of committees, i.e. Cultural committee, Department of Life Long Learning Cell, Sports committee, NSS etc. The students shared their first year experience and what they learnt being in committee.



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The course in the Second year is listed as

SEM 3		SEM 4	
1	Information Technology in Accountancy -I	1	Information Technology in Accountancy -II
2	Business Law II	2	Business Law III
3	Business Economics II	3	Research Methodology in Accounting and Finance
4	Foundation Course III	4	Foundation Course IV
5	Foundation Course in NSS III	5	Foundation Course in NSS IV
6	Foundation Course in NCC III	6	Foundation Course in NCC IV
7	Foundation Course in PE III	7	Foundation Course in PE IV
8	Financial Accounting III	8	Financial Accounting IV
9	Cost Accounting II	9	Management Accounting
10	Taxation II(Direct Taxes-I)		Taxation III(Direct Taxes-II)

For Third year students

The course list presented was

SEM 5		SEM 6	
1	Financial Accounting V		Financial Accounting VII
2	Financial Accounting VI		Project work II
3	Cost Accounting III		Cost Accounting IV
4	Financial Management II		Financial Management III
5	Taxation-IV(Indirect Taxes II)		Taxation-V(Indirect Taxes III)
6	Management II		Indian Economy

He explained the pattern of exam and project submission.

Marks of external and internal exams were discussed with the necessity of 75% attendance and assignment submission was explained.



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Theory -75 marks, Internal -25 marks

Project- 50 marks

Other than academic courses he explained about the value added course and certificate course for second year and third year as below

Semester	Value Added Course	Certificate Course
Second Year	Soft skills	Advance computer
Third Year	Managerial skills	Aptitude Skills

In B.Com Accounting and Finance department certificate courses are GST and Accounting Standards.

The regular follow up of mentor in mentor menti and reason for parents teacher meeting and their tentative dates were discussed. Placement cell department and student exchange program of different departments were discussed.

Finally, the resource person responded to all the doubts of the students and the session ended by vote of thanks.



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Summary Report on Foundation Course- Project Guidance

SST College of Arts and Commerce, Department of Commerce (Accounting and Finance) has organized a seminar on Foundation Course- Project Guidance on 7th July, 2018 in Room No. 208 at 11.00 A.M. to 80, second year students.

The session started with a welcome speech by Asst. Prof. Varsha Sawlani and the technical session was conducted by resource persons Asst. Prof. Kiran Punjabi and Asst. Prof. Mayur Mathur.

She elaborated on the importance of the foundation course in the syllabus. She explained in the foundation course list having

1. Foundation course plain
2. Foundation course (NSS)
3. Foundation course (NCC)
4. Foundation course (PE)

The use of the Foundation course was explained with a syllabus to the students.

The course is in both semesters. She explained in detail how to choose the course . She explained in short the basic idea of chapters in Foundation course that are

Human Rights Provisions, Violations and Redressal , Dealing With Environmental Concerns, Science and Technology I, Soft Skills for Effective Interpersonal Communication, Significant, Contemporary Rights of Citizens ,Approaches to understanding Ecology, Science and Technology –II , Introduction to Competitive Exams

Following this, the chapters learned in Foundation Course NSS are explained by Asst. Prof. Mayur Mathur were

Value System & Gender sensitivity, Disaster preparedness & Disaster management, Health, hygiene & Diseases, Environment & Energy conservation, Entrepreneurship Development, Rural Resource Mobilization, Ideal village & stake of GOS and NGO, Institutional Social Responsibility and modes of Awareness

The chapter covered in NCC are National Integration & Awareness ,Drill: Foot Drill , Adventure Training and Environment Awareness and Conservation, Personality Development and Leadership, Specialized subject (ARMY), Disaster Management, Social Awareness and Community Development, Health and Hygiene, Drill with Arms, Weapon Training, Specialized Subject: Army Or Navy Or Air.



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In physical education the chapters going to study are Overview of Nutrition, Evaluation of Health, Fitness and Wellness, Prevention and Care of Exercise Injuries, Sports Training, Stress Management, Awards, Scholarship & Government Schemes, Yoga Education, Exercise Scheduling/Prescription

He explained in different fields how the studying of foundation courses is useful. The explanation about the chapter helped students to clear the chapters covering for second year.

He explained the pattern of exam and project submission for the foundation course.

Pattern of the exam:

Theory -75 marks

Project - 25 marks

Finally, the resource person responded to all the doubts of the students and the session ended by vote of thanks.

GLIMPSES OF THE GUIDANCE



STUDENTS LISTENING TO THE GUIDANCE



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SUMMARY REPORT ON INDUCTION PROGRAMME

S.S.T. College of Arts and Commerce, Department of Commerce (Accounting and Finance) hosted the Induction Program on 18th July 2018.

The program was started by Mrs. Reena Mishra, Assistant Professor welcoming the chief guest, parents, faculties and students.

This activity witnessed a unique combination of academic and non-academic activities, to nurture, mold and to bring improvements in new entrants for the days to come. The Induction program was started with a total of 90 first year students participating enthusiastically and benefited from the program.

This was the initiative from the college to nurture the interest and curiosity among the fresher's for college culture, its academic opportunities and other platforms provided for holistic development of the student to become a responsible citizen. Entire session was delivered by Asst. Prof. Varsha Sawlani and Asst. Prof. Madhu Thirthani. Speakers for the session shared elaborative information about different dimensions such as career opportunities after BAF, curricular and co-curricular activities, Culture and values of College. The major objective of the Induction program was to make students aware of the academic aspects of the course and the rules and regulations of Colleges. The presentation created a significant impact on the students, and it will help to motivate them to touch great heights. The students were made aware of academic terminology – Choice based education, Outcome based education, Credit system, Grading system, conditions for Vertical Progression, Assessment methods, Attendance requirements, Course duration, earning of Activity points, and conditions for the award of the degree and rank.

And also the importance of becoming a member and participating in the committee of the college were discussed. Detailed description and achievements of Students council, DLLE, Cultural, Sports and NSS was elaborated to initiate the students to participate in all the activities.

Some of the members of this committee shared their experience and the academic achievers also shared their views and guided students for good academic studies.

After the doubt clearing session, the vote of thanks was presented by Mr. Anil Teling, Assistant professor.

GLIMPSE OF THE SESSION





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SUMMARY REPORT ON VISIT TO NISM

Department of Accounting and Finance in association with Student Council had undergone a live training conducted by the NISM Vashi along with 24 students on 8th December, 2018 which is a functioning under SEBI. The Dean Dr. Gayatri and Faculty from NISM taught students how to do trading and also highlighted how safe the money in Mutual funds is. After delivering a small lecture all students had given some amount in their wallet and asked to buy and sell shares within the stipulated time and the winner was awarded with Pen drive. The session was followed with High Tea and Snacks and Certificate was given to all the participants. Students were accompanied by Asst. Prof. (Adv.) Sunil Shah and Co- coordinator of BAF department Asst. Prof. Varsha Sawlani.

GLIMPSE OF THE SESSION





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SUMMARY REPORT ON PROJECT GUIDANCE TO TYBAF

SST College of Arts and Commerce, Department of Commerce (Accounting and Finance) has organised a seminar on Project Guidance on 15th December, 2018 in room no. 208 at 11.00 am. Third year 56 students attended the session to acquire knowledge.

The session was anchored by Asst. Prof. Varsha Sawlani and the technical session was conducted by resource person Dr. Santosh Karmani. He explained the importance of research and guided the students about various technical terms which are required to be understood for carrying out a research work in a lucid way.

Different chapters needed to be prepared for research work were also highlighted during the session. Objective of research, technical concept, Research methodology, Analysis and Data interpretation, conclusion were the core topics of this session.

Overview of the steps were guided as per the following:

1. Select a project topic of your program.
2. Study and prepare the project as per the instructions.
3. Obtain approvals from the advisors.
4. Submit your binded master project report as per the requirement.

Further the credit for the project and importance of completion of the project was overviewed. Then the procedure of getting approval of the project before binding was explained. Following that the resource person responded to all the doubts of the students. Finally the session was concluded with a Vote of Thanks.

GLIMPSE OF THE GUIDANCE





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SUMMARY REPORT ON ONE DAY WORKSHOP ON “BASICS OF TALLY ERP9”

One Day Workshop organized by the Department of Commerce (Accounting and Finance) on “Basics of Tally.ERP9”. The Workshop was conducted by Asst. Prof. Bhavika Mulchandani. The main aim is to train students to make various reports through Tally ERP 9.

It provides students with functional knowledge about accounting software. The session was attended by 72 students from First Year Accounting and Finance.

Objectives of Event:

- To train students in the area of construction of various financial & accounting reports through Tally ERP 9.
- To impart hands-on functional knowledge to the students on Accounting Software-Tally.
- To make a bridge between academic knowledge and professional implementation.
- To provide first-hand knowledge on the procedure of analysing, recording and reporting of financial transactions in Tally. ERP 9

Tally ERP 9 is a perfect business management solution and GST software. The workshop was conducted for commerce background students with an aim to empower them with the knowledge of ERP Accounting Module: Tally.ERP 9.

It is a complete product that retains its original simplicity yet offers comprehensive business functionalities such as Accounting, Finance, Inventory, Sales, Purchase, Point of Sales, Manufacturing, Costing, Job Costing, Payroll and Branch Management along with compliance capabilities for GST too. Students were given hands-on training in the creation of companies, ledgers and groups, and posting Voucher entries in Tally.ERP 9 so as to create various accounting Reports. Students participated in the workshop enthusiastically.

The session was mainly based on various types of accounting information/entries etc. A detailed discussion was held on the accounting information as to what groups and ledgers. Faculty members were taught about stock groups, Stock items and units of measures are created. They were made to practice the various entries for a particular company, the maintenance of groups ledgers and inventory.

Participants were also imparted knowledge of the area related to taxation. Trainer made the students create groups and ledgers. It was a good learning session for the students. Entire workshop on Tally ERP was very informative, interactive and



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knowledgeable. Finally, the session after doubt clearing session, ended by presenting a vote of thanks by Ms.Varsha Salwani, Coordinator of Accounting and Finance department.

GLIMPSE OF THE WORKSHOP

