



S.S.T. College of Arts & Commerce

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

BACHELORS OF COMMERCE (ACCOUNTING & FINANCE)



**ACADEMIC YEAR 2017-2018
REPORTS**



S.S.T. College of Arts & Commerce

(Affiliated to University of Mumbai, Mumbai)
Ulhasnagar - 421 004, Dist. Thane.

ACTIVITIES CONDUCTED IN THE ACADEMIC YEAR 2017-18

Sr. No.	NAME OF THE ACTIVITY	DATE	NUMBER OF PARTICIPANTS
1	Orientation Programme	6th June, 2017	SY-60, TY-50
2	Induction Programme	27th July, 2017	75
3	FY FC Project Guidance	11 Aug., 2017	50
4	Registration Camp - PAN card	28 Aug., 2017	11
5	Two day -Workshop on Advance Excel 17-18	6 th & 7 th Sept., 2017	37
6	Expert Lecture on Management Application	30 Mar., 2018	55
7	One day seminar on Indirect Tax	14 Mar., 2018	48



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Registration of Pan Card Camp

Department of Commerce (Accounting and Finance)

Report On Registration Camp of PAN Card

28th August 2017

**Organized by
Department of Commerce (Accounting and Finance)**

**At
SST College of Arts & Commerce**

**Submitted by
Asst. Prof. Varsha Sawlani**



S.S.T. College of Arts & Commerce

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Ref no. : SSTC/BAF/2017-18/24

Date: 26th Aug., 2017

NOTICE

All the Students are hereby informed that the Accounting and Finance department of SST College of ARTS & COMMERCE is going to organize the PAN card camp on 28th August, 2017 at College Campus. Officers from UTI Thane would be present to verify the documents. All are requested to attend the same.

Coordinator

Principal

C C

To

All the departmental coordinators, please Circulate to all the classes and display the same

To the departmental file

To the office for the information and necessary action, to the accounts for necessary action



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PAN CARD CAMP

Summary Report:

Permanent Account Number commonly called PAN is one of India's official documents of identity proof which is used by all the income-earning individuals or non-individuals. Also, it can be further assessed by the students who are above 18 years of age. The government of India has made it mandatory for all the individuals to possess a PAN card that includes a PAN card for students as well. This can act as an identity proof and can also be used for taking education loans for the students to further study domestically or abroad.

As PAN cards can be possessed by both adults and minors, PAN cards for students can act as an alternative identity proof of the school identification card. Therefore, it is advisable for the students to get a PAN card issued as it is very important from a future point of view.

Benefits of having PAN Card for Students

1. **Proof of Identity:** PAN card acts as an official document for identification proof that one belongs to the country of India. It is one of the universally accepted proofs both by government institutions as well as private institutions.
2. **Applying for loan:** Many of the students who want to study further or want to go abroad and suffer from financial crisis, can use a PAN card for raising a loan from banks or any financial institutions. For getting loans PAN card requirement is a must.
3. **Validity:** Once a student applies for a PAN card, it goes unchanged and does not require any change or replacement. This documents individuals to link all their financial transactions through one single identity card.

Documents required for possessing PAN Card for Students:

For availing PAN Card, students should carry following documents:

1. **Passport-sized photograph**
2. **Proof of Identity-**

Students can submit any of the following documents as a proof of identity:

- Passport Copy
 - Aadhaar Card Copy
 - Driving Licence Copy
 - Voter ID copy
 - Ration Card Copy
 - Bank Certificate duly signed by Branch Manager
3. **Proof Of Address –**

Any one of the following documents can be submitted by students as a Proof of Address:

- Passport Copy
- Aadhaar Card Copy
- Driving Licence Copy
- Voter ID copy
- Ration Card Copy
- Bank Certificate duly signed by Branch Manager
- Bank Account Statement (Not more than 3 months)
- Electricity/Gas connection/ Telephone Bill (Not more than 3 months)
- Post office pass book containing the applicant's address
- Credit Card Statement



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The students had taken the opportunity of PAN CARD camp on 28th August, 2017. Nearly 185 new forms were submitted and 97 corrections in pan card were submitted. 11 volunteers from TY BAF assist the service provider for the registration.

The students had given a pan card within 12 days of submission and at Government rate. The teaching and non-teaching members had taken the benefit of the camp. The service provider was UTI Thane Branch

Glimpses of the Activity



Students Registering for Pan Card Camp

Attendance of the Volunteers



S.S.T. COLLEGE OF ARTS & COMMERCE
Ulhasnagar - 421004
Attendance

Activity/Workshop/Seminar Title : Registration Camp of Pan Card .

Name of the Resource Person : VIT (Thane Branch) - Service Provider

Class : TYBAF Room No. : College Campus Date : 28th Aug, 2017

Sr. No.	Name of the Student	Sign
1	Sisath Shubhangi	Shubhangi
2	Gupta Shikha	Shikha
3	shinde bhagyashree	Bh
4	Gupta neelu	Neelu
5	Gandhasini kirti	Ks
6	Bhagat sai	(Sai)
7	gawar Viraj	Viraj
8	Mohape seema	Seema
9	DAHTVALIKAR SIDDESH	Siddesh
10	Gumbhai Akash	Aakash
11	oak nitra	Nitra

 COORDINATOR
 PRINCIPAL
 S.S.T. COLLEGE OF ARTS & COMMERCE, ULHASNAGAR



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Summary Report on Second year/ Third year Orientation

The Orientation to second/ Third year students of SST College of Arts and Commerce, Department of Commerce (Accounting and Finance) was organized on 6th June, 2017 in room no. 201 at 11.00 a.m. For orientation 50 students of TYBAF and 60 students of SYBAF are attended and aware of the procedure of academic and non-academic.

The session started with a welcome speech by Asst. Prof. Reena Mishra and the technical session was conducted by resource person Asst.Prof. Varsha Sawlani.

S.S.T.College of Arts and Commerce, Department of Commerce (Accounting and Finance) hosted the orientation Program. At 10:30 a.m. with the lighting of lamps and Saraswati Vandana, the inauguration ceremony of the programme started.

Founder Principal Dr. J.C. Purswani Sir addressed the students. The following points were explained to the students,

1. About the Accounting and Finance faculty and the career opportunities in the field
2. Explained about the courses and electives offered in second/ third year by the college
3. Apart from academics, participation in the committees like Cultural committee, Department of Life Long Learning Cell, Sports committee, NSS, Students Council etc. are explained. The students shared their first year experience and what they learnt being in committee.
4. The course in the Second year is listed as:

SEM 3		SEM4	
1	Financial Accounting III	1	Financial Accounting IV
2	Cost Accounting II	2	Management Accounting I
3	Auditing II	3	Taxation II
4	Economics II	4	Information Technology in Accountancy -II
5	Management I	5	Commerce II
6	Business Law II	6	Business Law III
7	Quantitative Methods for Business	7	Foundation Course



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5. For Third year course name

SEM 5		SEM 6	
1	Financial Accounting V	1	Financial Accounting VI
2	Auditing III	2	Financial Accounting VII
3	Cost Accounting III	3	Cost Accounting IV
4	Financial Management II	4	Financial Management III
5	Taxation-III(Direct Taxes II)	5	Taxation-IV(direct Taxes II)
6	Management II	6	Indian Economy III

6. The pattern of exam and project submission was discussed.

Marks of external and internal exams with the necessity of 75% attendance and assignment submission for internal exams were explained.

7. Theory -75 marks, Internal -25 marks, Project- 50 marks

8. Other than academic courses he explained about the value added course and certificate course for second year and third year as below.

Semester	Value Added Course	Certificate Course
Second Year	Soft skills	Advance computer
Third Year	Managerial skills	Aptitude Skills

9. In the B.Com- Accounting and Finance department certificate courses provided are GST and Accounting Standards and also the importance of attending the guest/expert lecture of the college and department was discussed.

10. The importance of parent's teacher meeting and the regular follow up of mentor in mentor mentee and their tentative dates in the year were elaborated.

11. Placement cell department and student exchange program of different departments were discussed.

Finally, the session ended with a vote of thanks presented by Asst. Prof. Varsha Sawlani, followed by responding to all the doubt of the student.

GLIMPSE OF THE SESSION





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INDUCTION PROGRAMME

Summary Report:

Department of Accounting and Finance has conducted an induction Programme on 27th July 2017 in room no. 101 at 11.00 AM. 75 students attended the induction session. Event was inaugurated at the predetermined time with the blessing of Goddess Saraswati and college song. Principal Dr. J.C. Purswani welcomed the fresher's with his warm address.

Asst. Prof. Padma Deshpande and Asst. Prof. Santosh Karmani delivered the entire session highlighting college infrastructure, Scope of BAF course and different curricular and co-curricular activities available in college. Students were also emphasised over compulsory attendance.

The major objective of the Induction program was to make students aware of the academic aspects of the course and the rules and regulations of Colleges. The presentation created a significant impact on the students, and it will help to motivate them to touch great heights. The students were made aware of academic terminology – Choice based education, Outcome based education, Credit system, Grading system, conditions for Vertical Progression, Assessment methods, Attendance requirements, Course duration, earning of Activity points, and conditions for the award of the degree and rank.

The first year courses were introduced to the students and the Foundation course (Plain/NSS/NCC/PE) was discussed in detail. This session facilitated the students to build a familiarity with college premises, its culture and various authorities. They also got exposed to various courses offered by college. This event was a platform to let the students know that apart from academics college is also conducting curricular and co-curricular activities in the form of committees, i.e. Cultural committee, Department of Lifelong Learning Cell, Sports committee, NSS etc.

Following that the resource person responded to all the doubts of the students. Finally the session was concluded with a Vote of Thanks.

GLIMPSE OF THE SESSION





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PROJECT GUIDANCE-FOUNDATION COURSE

Summary Report:

SST College of Arts and Commerce, Department of Commerce (Accounting and Finance) organized a seminar on Foundation Course- Project Guidance on 11th August, 2016 in Room No. 101 at 10.00 am. 50 students attended the session to get benefitted.

The session started with a welcome speech by Asst. Prof. Varsha Sawlani and the technical session was conducted by Foundation Course Incharge Teachers Asst.Prof.Reena Mishra.

Incharges elaborated on the importance of the Foundation Course as it is a Skill Enhancement Course as per University of Mumbai Syllabi. They explained in the foundation course list having

1. Foundation Course Plain
2. Foundation Course (NSS)
3. Foundation Course (NCC)
4. Foundation Course (PE)

He also motivated the students by explaining the use of Foundation courses.

The course is in both semesters. She explained in detail how to choose the course and the chapters that are covered in each course.

He explained in short the basic idea of chapters in Foundation Course Plain that are Overview of Indian Society, Disparity, Indian constitution ,Significant aspects of Political process, Globalization and Indian Society, Human Rights, Ecology, Understanding Stress and Conflict, Managing Stress and Conflict in Contemporary Society.

And also the chapters learning in Foundation Course NSS are

Introduction to NSS, Concept of Society and Social Issues in India, Indian Constitution and Social Justice, Human Personality and National Integration ,Socio-economic Survey and Special

Camp, Orientation of the College Unit and Communication Skills, Rapport with Community and Programme Planning, Government Organizations /Non-Governmental Organizations.

The chapter covered in NCC are Introduction to NCC, National Integration & Awareness , Drill: Foot Drill ,Adventure Training, Environment Awareness and Conservation, Personality Development and Leadership, Specialized Subject: Army/ Navy/ Air ,Disaster Management, Social Awareness and Community Development , Health and Hygiene , Drill with Arms , Weapon Training , Specialized Subject: Army Or Navy Or Air.

In physical education the chapters going to study are Introduction to Basic Relevant concepts in Physical Education, Components of Physical Fitness, Testing Physical Fitness, Effect of Exercise on various Body System Development of Fitness, Health, Fitness and Diseases, Yoga Education, Daily Schedule of Achieving Quality of Life and Wellness, Development of Fitness Health, Fitness and Diseases, Yoga Education, Daily Schedule of Achieving Quality of Life and Wellness.

There is always more to learn about a topic, even if you are already well-versed in it. The explanation about the chapter helped students to clear the doubt of choosing the Foundation course from the list.

He explained the pattern of exam and project submission for the foundation course.

Pattern of the exam:

Theory -75 marks



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Project - 25 marks

Finally, the resource person responded to all the doubts of the students and the session ended with a vote of thanks.





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TWO-DAYS WORKSHOP ON ADVANCED MICROSOFT

SUMMARY REPORT:

Program hours: 11:00 AM - 1:00 PM

The Bachelors of Accounting and Finance Department has organized a two days' workshop on MS-Excel during 2017-18. The workshop was conducted by Mr. Ravindra Jaiswal. He is an expert on Excel and took various such workshops in many Institutes. 37 students attended this session. The workshop was highly interactive and they were given Excel files to practice the various shortcuts and functions.

- On day 1, Mr. Ravindra Jaiswal started with basics of excel and explained many useful functions like Sorting, Filter, text formatting, Pivot Table and Graphs.
- On day 2, Participants learnt about logical and conditional functions like 'RANK', 'AND' 'IF' and its uses for various MIS. The Resource person also taught use of keyboard shortcuts for all functions which is necessary in speedy and efficient working of Excel.
- The workshop successfully demonstrated powers of excel and how important it is for everyone to have a grip on it.

The session ended with vote of thanks and felicitation to Mr. Ravindra Jaiswal by Prof. Varsha Sawlani – Co-Ordinator of Accounting and Finance Department.

GLIMPSE OF THE WORKSHOP





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One Day Seminar on Indirect Tax

SUMMARY REPORT:

SST college of Arts and Commerce, Department of Commerce (Accounting and Finance) had organised a One Day workshop on Introduction to Indirect Taxes on 14th March, 2018 with special reference to GST and Custom Duty.

The resource person for the seminar was Prof. Gopi Shamnani. He enlightened the students with meaning of Indirect taxes as well as types of Indirect taxes i.e. GST and Custom Duty. Students came to know about the concept of GST and Custom Duty, specific terms related to provisions, eligibility for registration, Documentation as per procedural requirement etc. 48 students attended the seminar.

He explained about “aggregate turnover” in exempt supplies and exports of goods and/or services of a person having the same PAN, how to compute on all India basis and excludes taxes, if any, charged under the CGST Act, SGST Act and the IGST Act. And also, explained in detail about excise duty, customs duty and value added Tax (VAT).

GLIMPSE OF THE SEMINAR





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Expert Lecture on Subject Management Applications

SUMMARY REPORT:

Bachelors of Accounting and Finance has organized an Expert Lecture for TYBAF Students on the Subject Management Applications on 30th March, 2018. The resource Person Asst. Prof. Padma Deshpande has delivered the tips to attempt the final exam of University of Mumbai.

The Speaker chose to emphasize on important questions which are expected to come in final exams and taught the students on how to present their answers effectively. Firstly she took the syllabus of the subject and the bifurcation from each subject. Explained in detail the topic should cover for concept understanding and for good scoring.

The resource person explained all the 4 Modules important questions. The students got clear understanding about the Exam pattern and study pattern to score high credit. The key questions of each module were discussed in detail and effective writing of the answers key was explained.

GLIMPSE OF THE LECTURE

