



S. S. T. College of Arts and Commerce

JUNIOR COLLEGE

Syllabus for XI Commerce

English

Marathi /
Hindi /
I. T.

Economics

Book
Keeping

Organization
of Commerce

Secretarial
Practice /
Mathematics



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Subject - English (Annual Planner)

Month	Days	Contents
June	14	-----
July	24	-----
Aug.	20	1.1- Being Neighborly (Prose) 3.1- Expansion of Ideas , Narration,Extention of Story (Writing Skills) * Grammar - Direct & Indirect Speech, Simile 1.2. On the Summit We Reach the Top (Prose) 2.1- The Cherry Tree (Poem) 3.2- Blog Writing , Letter Writing
Sep.	25	4.1- History Of English Drama * Grammar- Spot the Error, Change the Voice, Alliteration, Antithesis, Personification, Climax , Appreciation of Poem. 1.3 - The Call of The Soil (Prose) 2.2- The Sower (Poem) 3.3- E- Mail Writing 4.2- The Rising of the Moon (Drama) * Grammar - Simple, Compound & Complex Sentences
Oct	23	2.3- There is Another Sky (Poem) * Note Making , Story Writing,View- Counterinterview ,Appeal , Narration, Report Writing & Comparison a project work. * Grammar - Hyperbole, Inversion
Nov.	13	1.4- Pillers of Democracy (Prose) 2.4- Upon Westminster Bridge (Poem) 3.4 - Interview, Speech Writing. * Grammar - Wh Questions, Prepositions
Dec.	20	1.5 - Mrs Adis 3.5 - Film Review 4.3 (A) - A Midsummer Night's Dream.(Drama) * Grammar - Tenses
Jan.	25	1.6 - Tiger Hills (Prose) 2.5 -:Nose Versus Eyes (Poem) 4.3 (B) An Enemy Of the People (Drama) * Grammar - Though / Although / Even Though / but / Reported Speech/ Articles.
Feb.	22	2.6 - The Planners 3.6 - The Art Of Comparing (Writing Skills) * Grammar - Compose a poem / Couplet, Tone of the Poem, Oxymoron / Paradox .
March	23	Grammar Revision , Preparation for Annual Examination
April	12	* Internal Oral Exam, Annual Examination.

Subject - English (Examination Pattern)

Class	Unit Test - 1	First Sem.Exam	Unit Test- 2	Second Sem/ Preliminary Exam
11th	Prose- 1.1/1.2	Prose-1.1/1.2/1.3/1.4	Prose-1.4/1.5	All Syllabus
	Poem - 2.1	Poem-2.1/2.2/2.3	Poem- 2.4	
	W.skills- 3.1/3.2	W.Skills-3.1/3.2/3.3	W.Skills- 3.4/3.5	
	Drama-4.1	Drama- 4.1/4.2	Drama-4.3(A)	

विषय :- मराठी (वार्षिक घटक नियोजन २०२०.२१)

अनु क्र.	महिना	दिवस	विषय
१	जून	१४	---
२	जुलै	२५	---
३	ऑगस्ट	२०	१. मामु २. प्राणसई * साहित्यप्रकार : हसवाफसवी ३. अशी पुस्तक * सूत्रसंचालन
४	सप्टेंबर	२५	४. झाडांच्या मनात जाऊ * व्याकरण ५. परिमळ * सा. : ध्यानीमनी * व्याकरण * मुद्रितशोधन
५.	ऑक्टोबर	२३	६. दवात आलीस भल्या पहाटे * अनुवाद
६.	नोव्हेंबर	११	* व्याकरण
७.	डिसेंबर	२०	७. माणूस बांधूया * अनुदिनी ८. ऐसी अक्षरे रसिके
८.	जानेवारी	२५	९. वहिनींचा सुसाट सल्ला १०. शब्द * रेडिओजॉकी
९.	फेब्रुवारी	२२	११. वाङ्मयीण लेण्याचा शिल्पकार * सा. : सुंदर मी होणार
१०.	मार्च	२३	१२. पॅजण * व्याकरण
११.	एप्रिल	१२	प्रात्यक्षिक व द्वितीय सत्र परिक्षा

विषय :- मराठी (परीक्षा नियोजन)

इयत्ता	चाचणी-१	प्रथम सत्र	चाचणी -२	द्वितीय सत्र / पूर्व परीक्षा
अकरावी	पाठ : १ ते ३ हसवाफसवी, व्याकरण	पाठ : १ ते ६ सूत्रसंचालन, व्याकरण	पाठ : ६ ते ९ अनुदिनी, रेडिओजॉकी	संपूर्ण अभ्यासक्रम

विषय :- हिंदी (वार्षिक घटक नियोजन २०२०.२१)

अनु क्र.	महिना	दिवस	विषय
१	जून	१४	---
२	जुलै	२५	---
३	ऑगस्ट	२०	१. प्रेरणा २. लघुकथाए * हिंदी मे उज्वल भविष्य ३. पंदह अगस्त * व्याकरण
४	सप्टेंबर	२५	४. मेरा भला करने वालो सें बचाए ५. मध्ययुगीन काव्य * नुककड नाटक : मौसम
५.	ऑक्टोबर	२३	६. कलम का सिपाही * समाचार : जन से जनहित तक
६.	नोव्हेंबर	११	---
७.	डिसेंबर	२०	७. स्वागत है * व्याकरण ८. तत्सत * अनमोल जिंदगी
८.	जानेवारी	२५	९. गजले * रेडिओजॉकी १०. महत्वकांक्षा और लोभ
९.	फेब्रुवारी	२२	११. भारती का सपूत * इ अध्ययन : नई दृष्टी
१०.	मार्च	२३	१२. सहर्ष स्वीकारा है * व्याकरण
११.	एप्रिल	१२	प्रात्यक्षिक व द्वितीय सत्र परिक्षा

विषय :- हिंदी (परीक्षा नियोजन)

इयत्ता	चाचणी-१	प्रथम सत्र	चाचणी -२	द्वितीय सत्र / पूर्व परीक्षा
अकरावी	प्रकरण : १ ते ३	प्रकरण : १ ते ६	प्रकरण : ६ ते ९	प्रकरण : १ ते १२

SUBJECT : IT {Annual Planner}

Month	Date	Contents
June	14	-----
July	25	-----
August	20	1.Basics of Information Technology
September	25	2.Introduction to DBMS
October	23	3.Impressive Web Designing
November	11	4.Cyber Law
December	20	Practical's (SOP) 1. Daily Computing (Libre Office)
January	25	2. Web Designing (HTML - 5)
February	22	3. Accounting Package (GNUKhata) & DBMS (PostgreSQL)
March	23	4. Digital Content Creation (GIMP, Inkscape)
April	12	Annual Exams

Class	Unit Test - I	Semester - I	Unit Test - II	Semester - II
XI Commerce	1, 2	1 to 3	4 & Practical (SOP)	Practical (SOP) 1 to 4

Economics {Annual Planner}

Month	Days	Contents
June	15	-----
July	25	-----
August	20	1. Basic Concepts In Economics 2. Money
September	25	3. Partition Values
October	23	4. The Economy Of Maharashtra
November	11	5. Rural Development In India
December	20	6. Population In India
January	25	7. Unemployment In India
February	22	8. Poverty In India
March	23	9. Economic Policy Of India Since 1991 10. Economic Planning In India
April	12	Final Examination

Class	Unit Test - I	Semester - I	Unit Test - II	Semester - II
XI Commerce	1 to 3	1 to 5	5 & 7	All Syllabus

Sub: Book Keeping {Annual Planner}

Month	Days	Topics
June	15
July	25
August	20	1. Introduction to B.K. & A/c
September	25	2. Meaning : Double Entry System
October	23	3. Journal
November	11	4. Ledger
December	20	5. Subsidiary Books
January	25	6. Bank Reconciliation Statement 7. Depreciation
February	22	8. Rectification of Errors 9. Final Accounts
March	23	9. Final Accounts 10. Single Entry System
April	12	Annual Exams

Examination Pattern

Class	Unit Test - I	Semester - I	Unit Test - II	Semester - II
XI Commerce	1, 2	1 to 4	5 & 6	All Syllabus

Subject: Organisation of Commerce & Management {Annual Planner}

Month	Days	Contents
June	15
July	25
August	20	1. Introduction of Commerce and Business
September	25	2. Trade 3. Small Scale Industry and Business
October	23	3. Small Scale Industry and Business
November	11	4. Forms of Business Organisation - I
December	20	5. Forms of Business Organisation - II
January	25	6. Institutes Supporting Business
February	22	7. Business Environment 8. Introduction to Management
March	23	8. Introduction to Management
April	12	Annual Exams

Examination Pattern

Class	Unit Test – I	Semester – I	Unit Test – II	Semester – II
XI Commerce	1, 2	1 to 4	5 & 6	All Syllabus

Subject:-Secretarial Practice {Annual Planner}

Month	Days	Contents
June	14	-----
July	25	-----
August	20	1.Secretary 2.Joint Stock company
September	25	3. Formation of a Company 4.Documents related to Formation of company
October	23	5.Members of a company 6.Directors and Key managerial Personnel of a company
November	11	7.Company Meeting – I
December	20	8.Company Meeting – II
January	25	9.Business communication skills of secretary 10.Correspondence with Directors
February	22	11.Correspondence with Banks 12.Correspondence with Statutory Authorities
March	23	Revision
April	12	Final Exam

Subject: Secretarial Practice (Exam Planning)

Class	Unit – I	Sem. – I	Unit – II	Sem. - II
XI	Ch-1 to Ch-3	Ch- 1 to Ch-6	Ch-7 to Ch- 9	All Syllabus

SUBJECT:- MATHS {Annual Planner}

Month	Contents (Part - I)	Contents (Part - I)
June	-----	-----
July	-----	-----
August	1) Sets & relation 2) Functions	1) Partition values 2) Measures of dispersion
September	3) Complex no 4) Sequence & series	3) Skewness 4) Bivariate Frequency distribution & CHI Square Statistics
October	5) Locus & Straight line	5) Correlation
November	6) Determinants	6) Permutation & combination
December	7) Limits	7) Probability
January	8) Continuity	8) Linear Equation
February	9) Differentiation	9) Commercial Mathematics
March	Final Exam	

Sub: Maths-1 (Exam Planner)

Std	Unit Test-1	1st Term	Unit Test-2	2nd Term/Prelim
11th	Cha. 1 to 3	Cha. 1 to 5	Cha. 6 to 7	All Syllabus

Sub: Maths-2 (Exam Planner)

Std	Unit Test-1	1st Term	Unit Test-2	2nd Term/Prelim
11th	Cha. 1 to 3	Cha. 1 to 5	Cha. 6 to 7	All Syllabus

SUBJECT:-SINDHI (DEVANAGARI) Std: XI STREAM: Commerce

Month	Date	CHAPTER NAME
July	25	-----
August	20	मुंहिंजो तजुबो पीरीअ जो प्रेमु
September	25	महिमानु या जुठि सामीअ जा सलोक
October	23	अखिलाकु सुहिणी तुंहिंजी संहं
November	11	दादा जशन वासवाणी
December	20	राजलु अमुल्ह सौगात को कीअं चवे
January	25	मिलकियत बोली
February	22	तमाकु या सिहत रखिड़ी

March	23	<p>न खसियो मुंहिंजो खज़ानो</p> <p>साणेह जी सिक</p>
April	12	2nd Term Exam

Examination Pattern

Class	Unit Test – I	Semester – I	Unit Test – II	Semester – II
XI Commerce	CH. 02 POEM.02	CH. 06 POEM.03	CH. 02 POEM.02	CH. 06 POEM.03

Month	Days	CHAPTER NAME
July	25	-----
August	20	منهنجو تجربو پيريءَ جو پرير
September	25	منهنجو تجربو ساميءَ جا سلوڪ
October	30	اخلاق غزل
November	11	دادا جشن واسواڻي کپي ٿي
December	20	سمجھوتو ڪو ڪيئن چوي آملھ سوڳات

January	25	<p>ٻولي</p> <p>ملڪيت</p>
February	22	<p>رڪڙي</p> <p>تماڪ يا صحت</p>
March	23	<p>سهڻي تنهنجي سونهن</p> <p>سائيد جي سڪ</p> <p>نه ڪسيو منهنجو ڪزانو</p>
April	12	2 nd Term Exam

Examination Pattern

Class	Unit Test – I	Semester – I	Unit Test – II	Semester – II
XI Commerce	CH. 02 POEM.02	CH. 06 POEM.03	CH. 02 POEM.02	CH. 06 POEM.03